

AGENDA

Meeting: SOUTH WEST WILTSHIRE AREA BOARD

Place: Dinton Village Hall,

Date: Wednesday 3 June 2015

Time: 2.30 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Tea/coffee and cakes will be available at the start of the session on services for older people at 2.30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) stephen.harris@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Tony Deane
Cllr Peter Edge
Cllr Jose Green
Cllr George Jeans
Cllr Bridget Wayman

Tisbury
Wilton and Lower Wylde Valley
Fovant and Chalke Valley
Mere
Nadder and East Knoyle

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If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
<p>1 Themed Event Focusing on Services for Older People</p> <p>A special focus on listening to older people about the activities and services they value and what they would like to see in South West Wiltshire.</p> <p>The workshop will also seek to find out from older people what they think about the services there are in their communities to support older people to stay at home.</p> <p><i>Officer: Nicola Gregson, Head of Commissioning for Older People Care, Support and Accommodation.</i></p>	2.30pm
<p>2 Welcome to the Area Board Meeting</p> <p>The Community Area Manager will open the meeting of the South West Wiltshire Area Board.</p>	3.45pm
<p>3 To Elect a Chairman for 2015/16</p> <p>To receive nominations for Chairman for 2015/16.</p> <p>4 To Elect a Vice Chairman for 2015/16</p> <p>To receive nominations for Vice Chairman for 2015/16.</p> <p>5 Nominations to Outside Bodies and Working Groups for 2015/16 (Pages 3 - 26)</p> <p>The Area Board will consider the list of nominated representatives to Outside Bodies and Working Groups for 2015/16 as attached to the agenda.</p> <p>In addition the Board is asked to re-appoint a member to the Local Youth Network (LYN) and also reconstitute the full membership of the LYN Management Group.</p> <p>6 Apologies for Absence</p> <p>7 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> <p>8 Minutes and Matters Arising (Pages 27 - 34)</p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 25 March 2015.</p>	

9	<p>Chairman's Announcements (<i>Pages 35 - 36</i>)</p> <p>To receive announcements including:</p> <ul style="list-style-type: none"> • Broadband Rollout Update on Monday 8 June 2015, 6.30pm at Dinton Village Hall, followed by a Defibrillator Training Session starting at 7.30pm. • Magna Carter Event on Monday 15 June 2015, pageant starting at 7.00pm, starting in the Market Square, Salisbury. 	4.00pm
10	<p>The Big Pledge - Make a Difference Campaign (<i>Pages 37 - 38</i>)</p> <p>The Big Pledge returns in 2015 with the theme 'make a difference' and 12 pledges that people can make as an individual, a group, a business or a community. Wiltshire's Big Pledge is a county-wide campaign endorsed by Wiltshire Council's Legacy Board.</p>	4.05pm
11	<p>Partner and Community Updates (<i>Pages 39 - 68</i>)</p> <p>To receive any verbal updates from Partners and Community Groups present, including:</p> <ul style="list-style-type: none"> • Police – Neighbourhood Teams • Fire & Rescue <p>To note the following written updates and information attached to the agenda:</p> <ol style="list-style-type: none"> a) WC Consultations (follow link): http://www.wiltshire.gov.uk/council/consultations.htm b) Wiltshire Council Items for Information - Consultation on the Joint Health and Wellbeing Strategy. c) Wilton Town Team minutes d) Area Board Project and Priority – Rights of Way <p><i>Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.</i></p>	4.15pm
12	<p>Nadder Community Campus Update</p> <p>To receive an update from the Chairman of the Tisbury Campus Shadow Community Operations Board (SCOB); Councillor Tony Deane.</p>	4.25pm

13 **Community Area Transport Group (CATG) Update**
(Pages 69 - 84)

4.30pm

To receive an update from the Chairman of the group; Councillor Tony Deane, and to consider recommendations for funding, as detailed in the report attached to the agenda.

Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required
20mph assessment in Quidhampton	£2,500	£2,500	
20mph assessment in Fovant	£2,500	£2,500	
Total	£5,000	£5,000	

14 **Area Board Funding** (Pages 85 - 94)

4.35pm

Community Area Grants

The Board members will consider an application for funding from the Community Area Grants Scheme:

- Fovant Village Hall Management Committee, £2,575 for Village Hall Remedial Flood Retention Work.

15 **Local Youth Network (LYN)** (Pages 95 - 100)

4.45pm

To receive an update from a member of the LYN and to consider two Youth Grant applications from the Positive Activities Budget for 2015/16, as detailed in the report attached to the agenda.

<i>Applicant</i>	<i>Amount requested</i>	<i>LYN Management Group recommendation</i>
Tisbury Parish Council	£4,189	Award £4,189 with the condition that any outstanding funding is returned if the same service is taken on by another provider in due course.
Kilmington and Stourton Cricket Club	£522	Award £522

The Board will also consider the proposal to commit funding to a project which would procure Youth Services for the South West Wiltshire Community Areas, as detailed in the attached report.

Recommendation:

That up to £60,000 of the South West Wiltshire Local Youth Network funds be allocated to procure a service that meets the specification listed above over a two year period.

16 **Issues System Update** (*Pages 101 - 104*)

4.50pm

To note the table of current Issues on the system, as detailed in the attached report, and to consider the recommendation to close the issues as marked in green on the report.

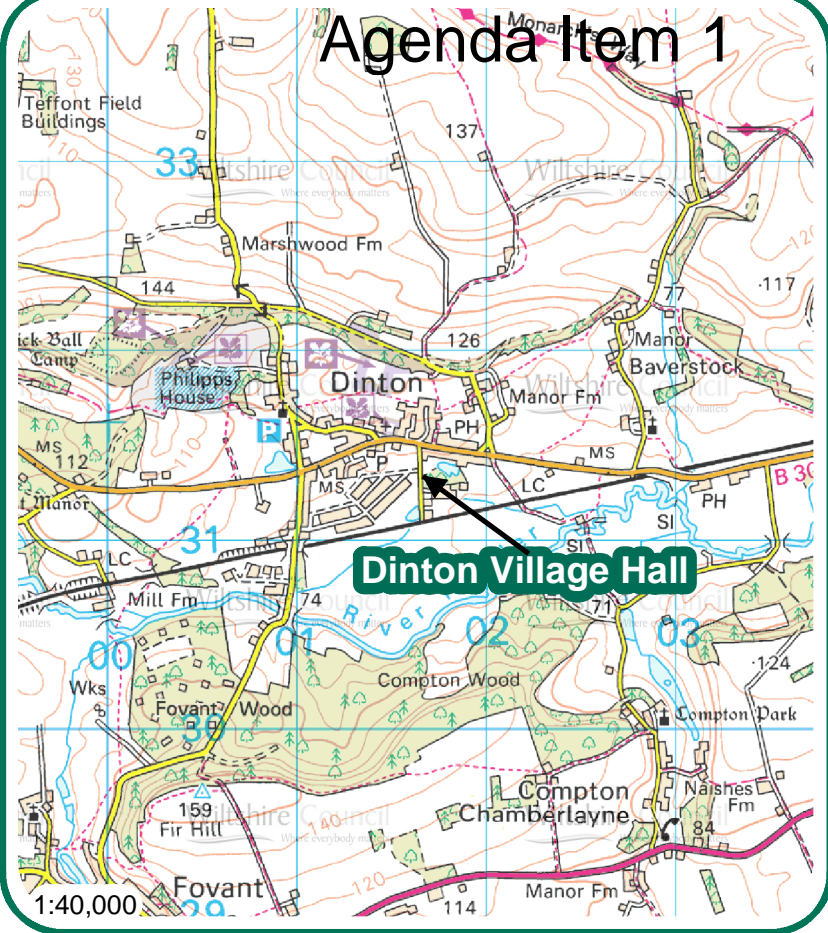
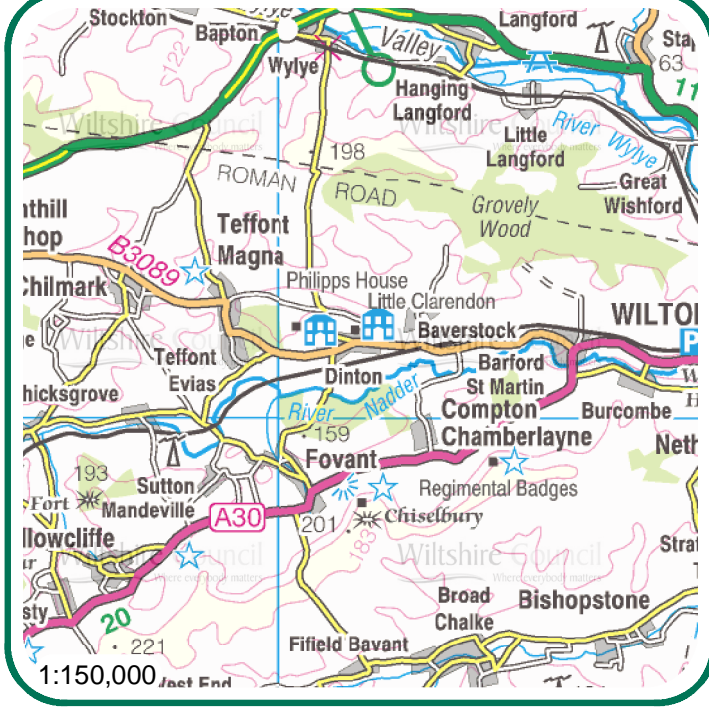
17 **Close**

4.55pm

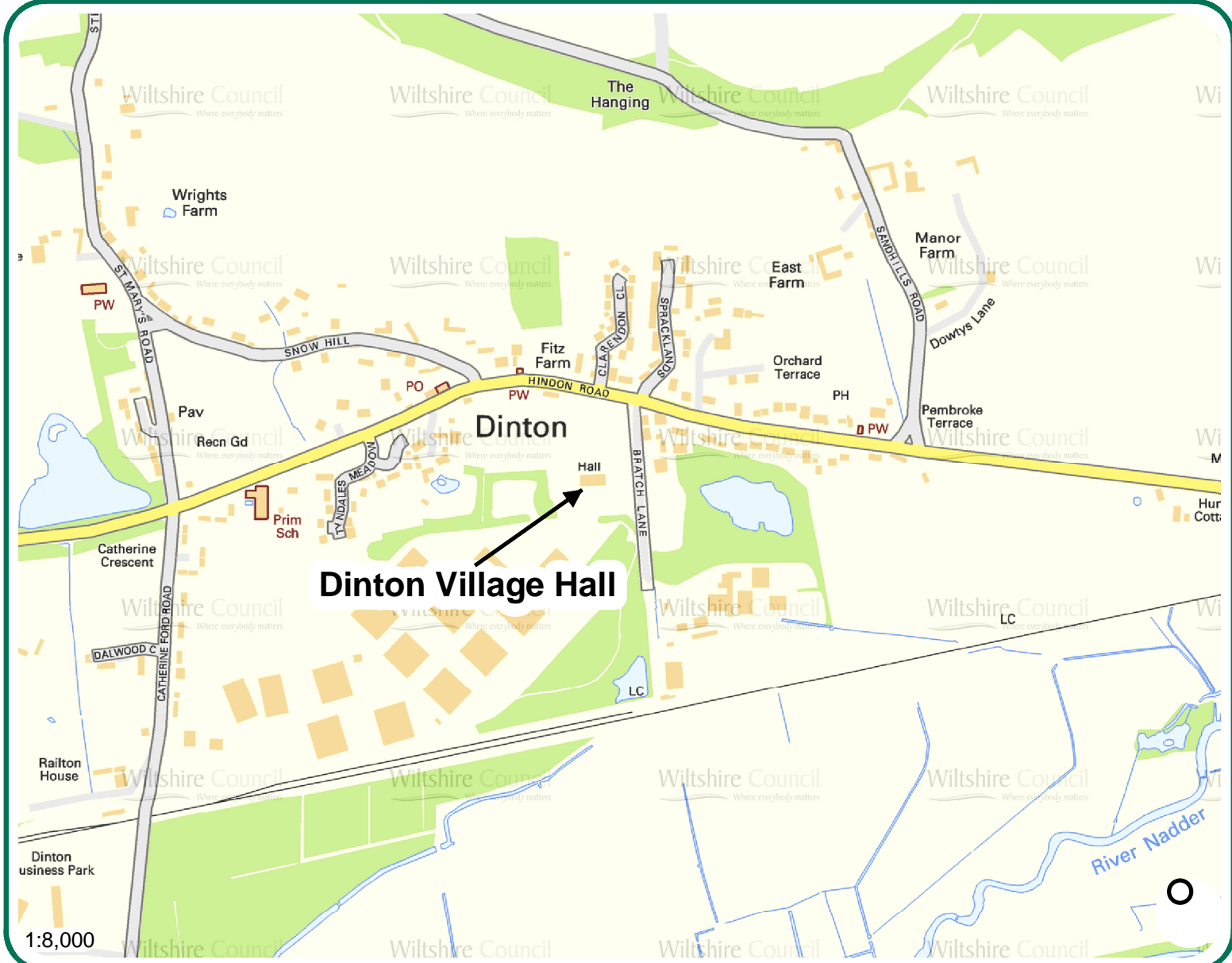
The next meeting of the Board is on Wednesday 29 July, 6.30pm at Wilton Community Centre.

Future Meeting Dates 2015
Start time 6.30pm (refreshments from 6.00pm) Wednesday 29 July – South Newton Wednesday 7 October – Dinton VH Wednesday 9 December – Tisbury TBC

Agenda Item 1



Dinton Village Hall
Bratch Lane
Dinton
Salisbury
SP3 5EB



South West Wiltshire Area Board
3 June 2015

Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2015/16

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2015/16.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. Similarly, the Area Board is invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2015/16.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly these groups were established as part of the Council's corporate programme for Campuses and so the Terms of Reference cannot be amended.
- 3.4. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

4.1. None.

5. Legal Implications

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.

5.2. Protocol 3 of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Environmental Impact of the Proposals

6.1 None.

7. Equality and Diversity Implications

7.1 None.

8. Delegation

8.1 Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

8.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

9. Recommendation

9.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.

Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

WILTSHIRE COUNCIL OUTSIDE BODIES

Outside Body Title (A to Z)	Appointed By	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Representative (s)
South West Wiltshire Local Youth Network (LYN)	Area Board - South West Wilts	So young people can present ideas to councillors and council	Youth issues and democracy; to enable young people to present ideas to councillors and the council.	4 meetings per year	Yes	1 from SWWAB	Cllr Bridget Wayman
Sure Start Centre Management Body (Tisbury)	Area Board - South West Wilts	-	Support for families with children from pregnancy to 5	-	-	-	Cllr Tony Deane
Tisbury and District Sports Centre Managing Body	Area Board - South West Wilts	To ensure that centre issues can be heard at Area Board level and by the new Council	to provide recreational and sporting facilities in the community	Quarterly	Yes	2 & 1 sub	Cllr Bridget Wayman & Cllr Tony Deane as sub

**OUTSIDE BODIES -
CONTACT LIST**

Name of Outside Body		Contact Name	Address Line 1	Address Line 2	Address Line 3	County	Postcode	Telephone
Adoption Panel	GROUP LEADERS	Emma Knight - Practitioner Support	DCE - Placement Services	Newbury House	Trowbridge	Wiltshire	BA14 0XB	01225 715510
Air Quality Working Group	AREA BOARDS	Gary Tomsett - Public Protection Manager	Public Health and Wellbeing	PO Box 2281, Bourne Hill	Salisbury	Wiltshire	SP2 2HX	01722 434340
Amesbury Local Youth Network	AREA BOARDS	Gemma Howell - Community Youth Officer Jenny Bowley - Community Youth Officer	Development Centre for Young People	The Ham	Durrington	Wiltshire	SP4 8HW	07824 538558 07799 861699
Aster Communities Board (Prev Sarsen Housing Association Management Committee)	GROUP LEADERS	Carolyn Filmore - Group Company Secretary, Aster Group	Sarsen Court, Horton Avenue	Cannings Hill	Devizes	Wiltshire	SN10 2AZ	01380 735374
Avebury Solstice Operational Planning Meeting	AREA BOARDS	Hilary Makins	West Kennett Farm	West Kennett	Nr Marlborough	Wiltshire	SN8 1QF	01672 539 167
Avebury World Heritage Site Steering Committee	AREA BOARDS	Sarah Simmonds - Avebury World Heritage Site Officer	Strategic Landscape, Economy and Enterprise	County Hall	Trowbridge	Wiltshire	BA14 8JD	01225 718 470
Bradford on Avon Community Area Partnership	AREA BOARDS	David Gregory - Chairman	Scribbling Horse	34 Silver Street	Bradford on Avon	Wiltshire	BA15 1JX	01225 862 495
Bradford on Avon Historic Core Zone Project Board	AREA BOARDS	Alan Creedy	DNP - Strategic Services, Sustainable Transport	County Hall	Trowbridge	Wiltshire	BA14 8JD	01225 713 444
Bradford on Avon Local Youth Network	AREA BOARDS	Emma Coombs - Community Youth Officer	Bradford on Avon Youth Development Centre	Frome Road	Bradford on Avon	Wiltshire	BA15 1LE	07768 980748
Braeside Board	GROUP LEADERS	Head of Braeside Education Centre	Braeside Education and Conference Centre	Bath Road	Devizes	Wiltshire	SN10 2AX	01380 722 637
Brian Whitehead Sports Association	AREA BOARDS	NO CONTACT DETAILS	-	-	-	-	-	-
C&DCA (formerly Cricklade Leisure Centre)	AREA BOARDS	Gary Walker	Cricklade Leisure Centre	Stones Lane	Cricklade	Wiltshire	SN6 6JW	01793 750 808
Caine Community Area Fairtrade Group	AREA BOARDS	Colette Som TRY DAVID EVANS	150 Lansdowne Crescent	Derry Hill	Calne	Wiltshire	SN11 9NU	01249 814 278
Caine Community Area Partnership	AREA BOARDS	Mr David Evans	2 The Orchard	Cherhill	Calne	Wiltshire	SN11 8YL	01249 815 170
Calne Heritage Centre Trust	AREA BOARDS	The Calne Heritage Centre	Carnegie Building	New Road	Calne	Wiltshire	SN11 0SQ	01249 815305
Calne Leisure Centre	AREA BOARDS	Centre Manager	White Horse Way	-	Calne	Wiltshire	SN11 0SP	01249 819160
Calne Local Youth Network (LYN)	AREA BOARDS	Helen Bradley - Community Youth Officer	Calne Youth Development Centre	Priestley Grove	Calne	Wiltshire	SN11 8EF	07919 396465
Chippenham Borough Lands Charity	AREA BOARDS	Catherine Flynn, Executive Officer	32	Market Place	Chippenham	Wiltshire	SN15 3HP	01249 658180
Chippenham Community Area Partnership	AREA BOARDS	Jill Martin - Chair	-	-	-	-	-	01793 848 900
Chippenham Local Youth Network (LYN)	AREA BOARDS	Richard Williams - Community Youth Officer	Bridge Centre	Bath Road	Chippenham	Wiltshire	SN15 2AA	01249 633 249 07765 101338
Collaborative Schools Steering Group	AREA BOARDS	Jayne Bullock - Specialist Behaviour Assistant	The John of Gaunt School	Wingfield Road	Trowbridge	Wiltshire	BA14 9EH	01225 711 162
Colonel Llewellyn Palmer Educational Trust	GROUP LEADERS	c/o Children and Education	Wiltshire Council	County Hall	Trowbridge	Wiltshire	BA14 8JN	01225 718449
Combined Fire Authority (CFA)	GROUP LEADERS	FRS Headquarters - Fire and Rescue Service	Manor House	Potterne	Devizes	Wiltshire	SN10 5PP	01380 723601
Community & RAF Fairford Liaison Group	AREA BOARDS	NO CONTACT DETAILS	-	-	-	-	-	-
Community Area Transport Groups	AREA BOARDS	Contact is the relevant Local Community Area Manager for the respective Area Board	-	-	-	-	-	-
Community Safety Partnership Executive	GROUP LEADERS	Mandy Bradley - Service Director of Public Protection	Public Protection Service	County Hall	Trowbridge	Wiltshire	BA14 8JN	01225 718290
Corporate Parenting Panel	GROUP LEADERS	Lisa Pullin - Democratic Services	Wiltshire Council	County Hall	Trowbridge	Wiltshire	BA14 8JN	-
Corsham Community Area Network	AREA BOARDS	Glennys Gill - Administrator	20 Fairview	Thickwood	Colerne	Wiltshire	SN14 8BX	-
Corsham Pound Arts Centre	AREA BOARDS	Ian Martin	The Pound Arts Centre	Pound Pill	Corsham	Wiltshire	SN13 9HX	01249 701 628
Corsham Local Youth Network (LYN)	AREA BOARDS	Xina Hart - Community Youth Officer	Mansion House Youth Centre	Pickwick Road	Corsham	Wiltshire	SN13 9BJ	07880 506836
County Councils Network								
Cotswold Canals Partnership Board	GROUP LEADERS	Mr Roger Hanbury - Chairman	The Waterways Trust	Llanthony Warehouse	The Docks	Gloucestershire	GL1 2EH	-
Cotswold Conservation Board	GROUP LEADERS	Claire Parker	Fosse Way	Northleach		Gloucestershire	GL54 3JH	01451 862009
Councillor Development Group	GROUP LEADERS	John Quinton/Marie Todd - Democratic Services	Wiltshire Council	County Hall	Trowbridge	Wiltshire	BA14 8JN	01225 713054
Countryside and Land Based Group	GROUP LEADERS	Mr Tim Martienssen	Vision Director - Chippenham	Monkton Park	Chippenham	Wiltshire	SN15 1ER	01249 706 548
CPRE Best Kept Village	GROUP LEADERS	Mr John Blake - Branch Secretary	Lansdowne House	Long Street	Devizes	Wiltshire	SN10 1NJ	01380 722 157
Cranborne Chase AONB Partnership	GROUP LEADERS	AONB Manager	4 Castle Street	4 Castle Street	Cranborne	Dorset	BH21 5PZ	01725 517 417
DC Leisure Management Ltd	GROUP LEADERS	Chief Executive	Otium House	2 Freemantle Road	Bagshot	Surrey	GU19 5LL	01276 853 700
DEVELOP Enhancing Community Support	GROUP LEADERS	Janice Fortune	DEVELOP	3-4 New Road	Chippenham	Wiltshire	SN15 1EJ	01249 654 089
Devizes & District Association for the Disabled Executive Committee	AREA BOARDS	Naomi Towers	Nursteed Centre	Nursteed Road	Devizes	Wiltshire	SN10 3AF	01380 726 420
Devizes Community Area Partnership	AREA BOARDS	Partnership Manager	7 Rickbarton	West Lavington	Devizes	Wiltshire	SN10 4LU	01380 816183
Devizes Local Youth Network (LYN)		Sally Willox - Community Youth Officer						07768 965785
Devizes Development Partnership	AREA BOARDS	C/o J S Weeks & Co	41	St Johns street	Devizes	Wiltshire	SN10 1BL	01380 722918
Dorset & South Wiltshire Planning & Transportation Liaison Committee	GROUP LEADERS	Committee Section	Poole Borough Council	Borough of Poole	Civic Centre	Poole	BH15 2RU	01202 633633
Elizabeth Hodges Trust	GROUP LEADERS							

**OUTSIDE BODIES -
CONTACT LIST**

Name of Outside Body	Contact Name	Address Line 1	Address Line 2	Address Line 3	County	Postcode	Telephone
Enterprise Wiltshire	Cabinet Member						
Fostering Panel	GROUP LEADERS	Emma Knight - Practitioner Support	Children and Education	County Hall	Trowbridge	Wiltshire BA14 8JB	01225 713 304
Great Western Hospitals NHS Foundation Trust	GROUP LEADERS	Mr Bruce Laurie - The Chair's Office	The Great Western Hospital	Marlborough Road	Swindon	Wiltshire SN3 6BB	01793 604 175
Kennet and Avon Canal Partnership	GROUP LEADERS	Chairman	Devizes Wharf	Couch Lane	Devizes	Wiltshire SN10 1EB	01380 721 279
Kennet Area Twinning Joint Management Committee	GROUP LEADERS	Mr N Woolrych - Secretary/Mr Peter Evans -Chairman	Management Committee	20 Meadow Drive	Devizes	Wiltshire SN10 3BJ	01380 722499 / 07768 311 584
Kingsley Road Community Hall Association	AREA BOARDS	Kingsley Road Community Hall	Kingsley Road	-	Chippenham	Wiltshire SN14 0AS	01249 659865
Leigh Park Community Association	AREA BOARDS	-	36 Hackney Way	Leigh Park	-	Wiltshire BA13 2GF	01380 827 457
LGA Rural Commission	GROUP LEADERS	Marion Stribling - Member Services	Local Government Association	Local Government House	Smith Square	London SW1P 3HZ	020 7664 3040
Lyneham Steering Group	AREA BOARDS	Ian Cambrook					
Malmesbury Activity Zone Leisure Centre Advisory Committee	AREA BOARDS	-	The Activity Zone Leisure Centre	Bremilham Road	Malmesbury	Wiltshire SN16 0DQ	01666 822 533
Malmesbury and Villages Community Area Partnership	AREA BOARDS	Sid Jevons - Chair	Old Maltings	Great Somerford	Chippenham	Wiltshire SN16 9LQ	-
Malmesbury Community Trust	AREA BOARDS	Mr Neve - Secretary	3	Common Road	Malmesbury	Wiltshire SN16 0HN	01666 823 864
Malmesbury Local Area Network (LYN)	AREA BOARDS	Ollie Phipps	Malmesbury Youth Development Centre	Cotswold House, Gloucester Road	Malmesbury	Wiltshire SN16 9JS	07795 060797
Maristow Street/Rotunda Area Improvement Project Steering Group	AREA BOARDS	Westbury Town Council	The Laverton	Bratton Road	Westbury	Wiltshire BA13 3EN	01373 822232
Marlborough Local Youth Network (LYN)	AREA BOARDS	Janette Bowra - Community Youth Officer	Marlborough Youth Development Centre	30a St Margarets Mead	Marlborough	Wiltshire SN8 4	01672 512 762 07747455746
Melksham Community Area Partnership	AREA BOARDS	Phil McMullen	Partnership Coordinator	Melksham Town Hall	Melksham	Wiltshire SN12 6ES	
Melksham Local Youth Network (LYN)	AREA BOARDS	Ceri Evans - Community Youth Officer	Canberra YDC Melksham	56 Spa Road	Melksham	Wiltshire SN12 7NY	07557 322714
Neighbourhood Planning Forum	AREA BOARDS	Georgina Clampitt-dix is lead officer	-	-	-	-	-
New Forest National Park Authority	GROUP LEADERS	Alison Barnes, Chief Executive	South Efford House	Milford Road	Everton	Lymington SO41 0JD	01590 646 632
North Wessex Downs AONB Management Plan Council of Partners	GROUP LEADERS	Julie Baldwin - Partnership Co-ordinator	Denford Manor	Lower Denford	Hungerford	Berkshire RG17 0UN	01488 685 440
North Wessex Local Action Group	GROUP LEADERS	Dawn Hamblin - Programme Manager	Denford Manor	Lower Denford	Hungerford	Berkshire RG17 0UN	01488 685 440
Operational Flood Working Group - North	GROUP LEADERS	Secretary - Renate Malton (alt Peter Binley)	Highways Management/Support	Derby Court, White Horse Business Park	Trowbridge	Wiltshire BA14 0XG	01225 712514
Operational Flood Working Group - South	GROUP LEADERS	Secretary - Renate Malton (alt Peter Binley)	Highways Management/Support	Derby Court, White Horse Business Park	Trowbridge	Wiltshire BA14 0XG	01225 712514
Parish of Salisbury, St Thomas & St Edmund Parish Endowed Charities for the Relief of Need	AREA BOARDS		16	Palmer Road	Salisbury	Wiltshire SP2 7LX	01722-337865
PATROL Adjudication Joint Committee	GROUP LEADERS		Joint Committee Services	Barlow House	Minshull Street	Manchester M1 3DW	-
Pewsey Community Area Partnership	AREA BOARDS	Alison Kears - Parish Officer	Bouverie Hall	North Street	Pewsey	Wiltshire SN9 5EQ	-
Pewsey Local Youth Network	AREA BOARDS	Karen Brown - Community Youth Officer	Pewsey Youth Development Centre	Wilcot Road	Pewsey	Wiltshire SN9 5EW	01672 562 469 07795665756
Plain Action (Previously Sustain the Plain)	GROUP LEADERS	Community First	Wyndhams	St Joseph's Place	Devizes	Wiltshire SN10 1DD	-
Plas Pencelli Management Board	GROUP LEADERS	Chair of Plas Pencelli Management Board, c/o Steven Woodman Swindon Borough Council	Plas Pencelli Outdoor Education Centre		Plas Pencelli	Brecon LD3 7LX	-
Royal Wootton Bassett Local Youth Network (LYN)	AREA BOARDS	Pete Smith - Community Youth Officer	Lime Kiln	Wootton Bassett	Swindon	Wiltshire SN4 7HG	01793 853 198 07768943883
Salisbury & South West Wiltshire Museum Trust	GROUP LEADERS	Adrian Green, Director	Kings House	The Close	Salisbury	Wiltshire SP1 2EN	01722 332151
Salisbury Area Sports	AREA BOARDS	Peter Wrighton - Chairman	51 Countess Road	Amesbury	Salisbury	Wiltshire SP4 7AS	-
Salisbury City Centre Management Partnership	AREA BOARDS		22	Bedwin Street	Salisbury	Wiltshire SP1 3UT	-
Salisbury Community Area Partnership	AREA BOARDS	Debrah Biggs - Chair		-	-	-	-
Salisbury Conservation Advisory Panel	AREA BOARDS	Jocelyn Sage - Conservation Officer	DNP - Development Control	PO Box 2281, Bourne Hill	Salisbury	Wiltshire SP2 2HX	01722 434 387
Salisbury Cycling Liaison Panel	AREA BOARDS	Paul Shaddock - Traffic Technician	Salisbury Joint Transportation Team	37 Endless Street	Salisbury	Wiltshire SP1 1DP	01722 434 325
Salisbury Diocesan Board of Education	GROUP LEADERS	-	Diocesan Education Centre	Devizes Road	Salisbury	Wiltshire SP2 9LY	-
Salisbury International Arts Festival Ltd	GROUP LEADERS	Maria Bota - Festival Director	87 Crane Street		Salisbury	Wiltshire SP1 2PU	01722 332 241
Salisbury NHS Trust Council of Governors	GROUP LEADERS	John Williams - Trust Board Secretary, Trust Offices	Salisbury District Hospital	Odstock Road	Salisbury	Wiltshire SP2 8BJ	01722 336262 Ext: 2774
Salisbury Playhouse Board of Directors	GROUP LEADERS	-	Salisbury Playhouse	Malthouse Lane	Salisbury	Wiltshire SP2 7RA	01722 320 117
Salisbury to Exeter Lineside Consortium	GROUP LEADERS	Eric Egar -secretariat	Passenger Transport		Salisbury	Wiltshire BA14 6JD	01225 713368
Salisbury Trust for the Homeless	AREA BOARDS	-	Bevan House	148 Fisherton Street	Salisbury	Wiltshire SP2 7QW	01722 338 510
Salisbury Women's Refuge	AREA BOARDS		Steynings House	Summerlock Approach	Salisbury	Wiltshire SP2 7RJ	01722 324 348

**OUTSIDE BODIES -
CONTACT LIST**

Name of Outside Body		Contact Name	Address Line 1	Address Line 2	Address Line 3	County	Postcode	Telephone
Salisbury Local Youth Network (LYN)	AREA BOARDS	Winnie Manning - Community Youth Officer	Salisbury Youth Development Centre	124 Wilton Road	Salisbury	Wiltshire	SP2 7JX	01722 410 963 07990848712
Selwood Housing Board	GROUP LEADERS	Barry Hughes - CEO	Bryer Ash Business Park	Bradford Road	Trowbridge	Wiltshire	BA14 8RT	01225 715 900 Mobile 07806 604401
Skate Board Park Working Group Chippenham	AREA BOARDS	Victoria Welsh Community Area Manager	-	-	-	-	-	01249 706446
South West Councils	GROUP LEADERS		Dennett House	11 Middle Street	Taunton	Somerset	TA1 1SH	-
South West Provincial Council	GROUP LEADERS		Dennett House	11 Middle Street	Taunton	Somerset	TA1 1SH	-
South West Wiltshire Local Youth Network (LYN)	AREA BOARDS	Nicola Sage - Community Youth Officer	-	-	-	-	-	07768 033278
South Wiltshire Agenda 21	GROUP LEADERS	Pam Rouquette	Nadder Bank	Middle Street	Salisbury	Wiltshire	SP2 8LW	01722 334 209
South Wiltshire Community Area Partnership??	AREA BOARDS	NO CONTACT DETAILS	-	-	-	-	-	-
Southern Wiltshire Community Plan Steering Group	AREA BOARDS	Tom Bray - Community Area Board Manager	PO Box 2281	Bourne Hill	Salisbury	Wiltshire	SP2 2HX	01722 434 252
Southern Wiltshire Local Youth Network (LYN)	AREA BOARDS	Emma Drage - Community Youth Officer	-	-	-	-	-	07775 410523
Sowing Seeds Local Action Group	GROUP LEADERS	c/o Sarah Watson - Dorset Squared Ltd	Stinsford Business Centre	Kingston Maurward	Dorchester	Dorset	DT2 89Y	01305 215 227
St Edmund's Arts Trust (Salisbury Arts Centre)	AREA BOARDS	Gemma Okell - Director	Bedwin Street	-	Salisbury	Wiltshire	SP1 3UT	01722 343 020
Standing Advisory Council on Religious Education (SACRE Education)	GROUP LEADERS	Chief Education Officer	Children and Education	County Hall	Trowbridge	Wiltshire	BA14 8JB	-
Stonehenge World Heritage Site Steering Group	AREA BOARDS	Sarah Simmonds - Avebury World Heritage Site Officer	Strategic Landscape, Economy and Enterprise	County Hall	Trowbridge	Wiltshire	BA14 8JD	01225 718 470
Sure Start	AREA BOARDS	NO CONTACT DETAILS	-	-	-	-	-	-
Teachers Advisory Committee	GROUP LEADERS	Glenda Brewer	Children and Education	County Hall	Trowbridge	Wiltshire	BA14 8JN	-
Teenage Pregnancy Board	GROUP LEADERS	Katie Currie, Teenage Pregnancy Coordinator	Top Floor	Court Mills	Trowbridge	Wiltshire	BA14 0AQ	01225 781 202
Tenants Panel	AREA BOARDS	Nicola Jarvis, Neighbourhood	Housing Management South	Housing Management	PO Box 2281	Salisbury	SP2 2HX	01722 434482
The Enterprise Network (TEN) Advisory Board	Cabinet Member							
Tidworth Community Area Partnership	AREA BOARDS	Tony Pickernell, Co-ordinator	The Tidworth Leisure Centre	Nadder Road	Tidworth	Wiltshire	SP9 7QN	01980 602018
Tidworth Leisure Centre Executive Committee	AREA BOARDS	Graeme Scott - Centre Manager	Aspire Defence Services Ltd	Kannada House	Jellaladab Barracks	Tidworth	SP9 7BQ	0845 168 2326
Tidworth Local Youth Network (LYN)	AREA BOARDS	Wendy Higginson	-	-	-	-	-	07917 174623
Tisbury & Parishes Community Area Partnership (TAPCAP)	AREA BOARDS	Nigel Knowles - Chairman	-	-	-	-	-	01722 428 792
Tisbury and District Sports Centre Managing Body	AREA BOARDS		Tisbury and District Sports Centre	Weaveland Road	Tisbury	Wiltshire	SP3 6HJ	-
Transforming Trowbridge Board	AREA BOARDS	Adam Nardell - Vision Director	Economic Development and Regeneration	County Hall	Trowbridge	Wiltshire	BA14 8JN	01225 713 291
Trowbridge Community Area Future	AREA BOARDS	Rachel Efemey - Trowbridge Community Area Manager	Communities, Libraries, Heritage & Arts	County Hall	Trowbridge	Wiltshire	BA14 8JN	01225 718 608
Trowbridge Local Youth Network (LYN)	AREA BOARDS	Sarah Holland - Community Youth Officer	Court Mills YPC	Polebarn Road	Trowbridge	Wiltshire	BA14 7EG	-
University of Bath Court	GROUP LEADERS	Mark Pender - Administrative Officer	Office of the University Secretary	University of Bath	Bath		BA2 7AY	-
Vision for Chippenham Board	GROUP LEADERS	Tim Martienssen - Vision Director	Chippenham Vision	Monkton Park	Chippenham	Wiltshire	SN15 1ER	01249 706 548
Vision for Salisbury Board	AREA BOARDS	-	3 Rolleston Street	-	Salisbury	Wiltshire	SP1 1DX	01722 434 495
VisitWiltshire Board	GROUP LEADERS	Alun Williams	Visit Wiltshire Tourism Partnership	74 Fisherton Street	Salisbury	Wiltshire	SP2 7RB	0845 602 7323
Warminster & Villages Community Area Partnership	AREA BOARDS	Shona Holt - Coordinator	-	-	-	-	-	07403 914263
Warminster and Westbury CCTV Partnership	AREA BOARDS	Heather Abernethie - Town Clerk	Dewey House	North Row	Warminster	Wiltshire	BA12 9AD	01985 214 847
Warminster Town Council Town Plan Steering Group	AREA BOARDS	Heather Abernethie - Town Clerk	Dewey House	North Row	Warminster	Wiltshire	BA12 9AD	01985 214 847
Warminster Local Youth Network (LYN)	AREA BOARDS	Sandra Samuel - Community Youth Officer	Warminster Youth Development Centre	The Close	Warminster	Wiltshire	BA12 9AL	07920 765140
Wayland Estates Charity	GROUP LEADERS		56 Pittsfield	Cricklade	Swindon	Wiltshire	SN6 6AW	-
Wellington Academy Governing Body	AREA BOARDS		The Wellington Academy	-	Tidworth	Wiltshire	SP11 9RR	01264 405060
Wessex Regional Flood and Coastal Committee	GROUP LEADERS	Sarah Harding - Committees Manager	Manley House	Kestral Way	Exeter	Devon	EX2 7LQ	01392 442184
Wessex Water Customer Liaison Panels	GROUP LEADERS		Wessex Water	Claverton Down	Bath		BA2 7WWW	-
West Wiltshire Access Group	GROUP LEADERS	Rosalind Windess	PO BOX 11 St Georges Road	Seminington	Trowbridge	Wiltshire	BA14 8JQ	-
Westbury Community Area Partnership	AREA BOARDS	Rev Jonathan Burke	White Horse Team Office	Church Lane	Warminster	Wiltshire	BA13 3BT	-
Westbury Local Youth Network	AREA BOARDS	Phoebe Brazier-Phibbens - Community Youth Officer Amy Schuring - Community Youth Officer	Westbury Youth Development Centre	Eden Vale Road	Westbury	Wiltshire	BA13 3NY	07747460372 07427 627752
Wilton Youth Issues Group (CAYPIG)	AREA BOARDS		Wilton Youth Development Centre	c/o The Library South Street	Wilton	Salisbury	SP2 0JS	07833 722 132
Wiltshire and Swindon Countryside Access Forum	GROUP LEADERS		Rights of Way	County Hall	Trowbridge	Wiltshire	BA14 8JD	-
Wiltshire and Swindon History Centre Advisory Group	GROUP LEADERS	Head of Heritage and Arts	Libraries HQ	County Hall	Trowbridge	Wiltshire	BA14 8BS	-
Wiltshire Archaeological and Natural History Society	GROUP LEADERS	The Museum	41 Long Street		Devizes	Wiltshire	SN10 1NS	-
Wiltshire Assembly	GROUP LEADERS	Liz Richardson - Wiltshire Partnership Officer	Governance Team	County Hall	Trowbridge	Wiltshire	BA14 8JN	-
Wiltshire Community Land Trust	GROUP LEADERS	Rose Seagrief, CLT Manager	20 High Street	Bromham	Chippenham	Wiltshire	SN15 2EX	01380 850916
Wiltshire Historic Buildings Trust Governing Body	GROUP LEADERS	Angela Wakeley - Administration Assistant	DNP - Business Services	County Hall	Trowbridge	Wiltshire	BA14 8JN	-

**OUTSIDE BODIES -
CONTACT LIST**

Name of Outside Body		Contact Name	Address Line 1	Address Line 2	Address Line 3	County	Postcode	Telephone
Wiltshire Music Centre	GROUP LEADERS	Executive Director	Wiltshire Music Centre	Ashley Road	Bradford on Avon	Wiltshire	BA15 1DW	-
Wiltshire Rural Music School	GROUP LEADERS	Administrator - Sue Dawson	Music Centre	113 Gloucester Road	Trowbridge	Wiltshire	BA14 0AE	01225 753175
Wiltshire Swindon & Oxfordshire Canal Partnership	GROUP LEADERS		117 High Street		Wootton Bassett	Wiltshire	SN4 7AU	-
Wiltshire Victoria County History Committee	GROUP LEADERS		Wiltshire and Swindon History Centre	Cocklebury Road	Chippenham	Wiltshire	SN15 3QN	01249 705 516

Appointments to Working Groups **South West Wiltshire Area Board**

Community Area Transport Group:

- Cllr Tony Deane (Chairman)
- Stephen Harris – Community Area Manager

Shadow Community Operations Board:

- Cllr Tony Deane

LYN Management Group

- Cllr Bridget Wayman
- Stephen Harris – Community Area Manager
- Nicola Sage – Community Youth Officer

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out below.

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-023-11)

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

CAMPUS AND OPERATIONAL DELIVERY PROGRAMME

Campus & Operational Estate Management Workstream

Draft Terms of Reference for Shadow Community Operations Board

1 Background

On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Programme will:

- Work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which seek to co-locate existing Council and partners services in one accessible location (or possibly more if appropriate) in a community area.
- Carry out the development of campus facilities in line with the Campus and Operational Management workstream principles (noted in section 2 of this document).
- Implement the Preliminary Management Project which will test the potential to develop some form of community driven strategic non-profit distributing organisation to deliver and support public services across Wiltshire.

Some of the benefits that the Council is seeking to achieve from a campus are:

- Accessible facilities that accurately reflect the specific needs of the local area being served.
- Reducing the Council's estate producing an estimated 40% reduction in operational costs across all estate (this is an estimation based upon an initial assessment of the impact of the Workplace Transformation Programme which preceded the Campus and Operational Delivery Programme).
- Combining point of contact arrangements and improving accessibility to services.
- Developing and providing sustainable and energy efficient buildings.
- Ensuring long term flexibility in terms of the use of space is fundamental to the design.
- Developing the synergies between the management of individual services at a community level.
- Working with communities to develop a coherent and effective volunteering policy relevant to the local campus.
- Reducing the current overall risk to the Council from aging, disparate and inefficient buildings.
- Increased, beneficial and sustainable partnership working.

Fundamental to the successful implementation of the programme is the commitment to empower local people to have a direct influence on the delivery of public services in their area. This supports the concepts of Localism and the decentralisation of decision making to local communities.

The Preliminary Management Project will initially be focused on Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett. This will encompass the creation of Shadow Community Operations Boards, reporting into the Area Board who will make final recommendations to Cabinet for their consideration. The Shadow Community Operations Boards, will, subject to the agreement of the Area Board, take on a key role in coordinating and leading communications, influencing, and local engagement. This will cover areas such as the consultation processes, commenting on facility design and development and the ongoing indirect management and strategic planning of the resulting campus facility.

The preliminary management project will be in place from April 2011 through to April 2013 unless the Council determines otherwise.

2 Campus Management Principles

The Shadow Community Operations Board will need to work with the Council and its partners to ensure that the following approved principles are delivered:

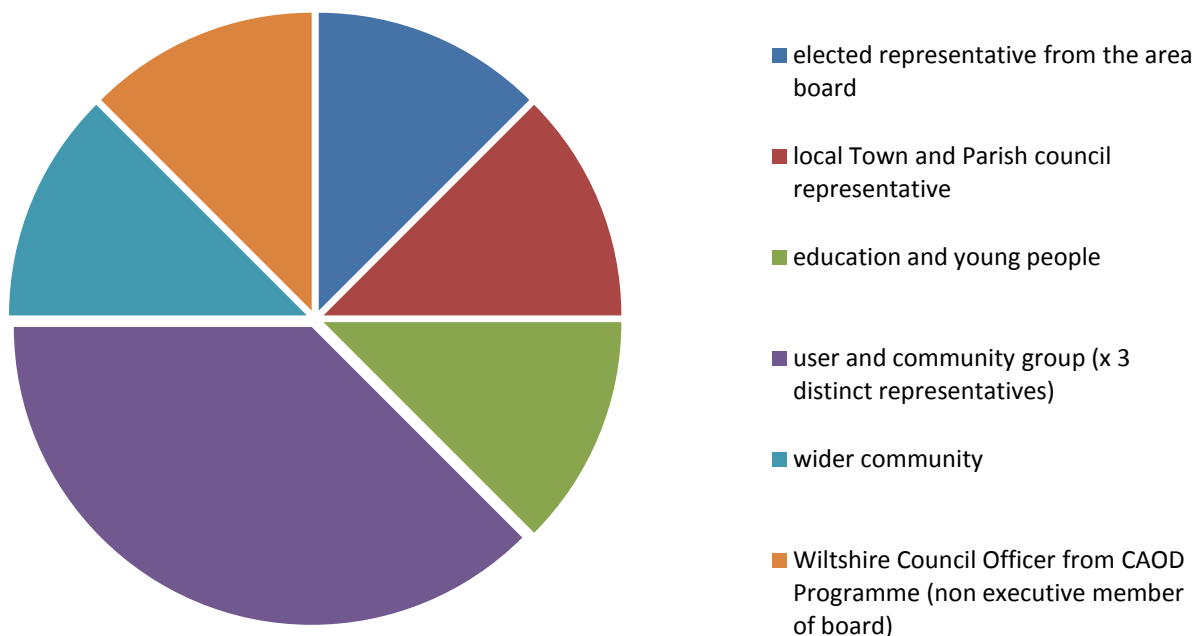
- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.

Version3 – 5/4/11

- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the localisation of service delivery.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering and community involvement
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Provide accessible local decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

3 Membership

The shadow community operations board membership will be determined by the Area Board and should consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.
- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

4 Roles and responsibility

4.1 Community leadership & engagement

- (i) On behalf of the Area Board, provide effective community leadership and accountability for the preliminary management project and ensure the workstream principles are met.
- (ii) As required by the Area Board, to effectively manage the communications of the project within the community area and to liaise with the officer working group to ensure any locally focused communications plan complements the wider strategic communications plan.

- (iii) To make representation to the Area Board based on ongoing community engagement and consultation to determine or recommend levels of services provided within each phase of the project.
- (iv) To work with the Area Board to identify local partners and facilitation and support of sustainable partnership working.

4.2 Responsibility for outcomes

- (i) To define community need and make recommendations to the Area Board over facility specification and operations.
- (ii) Support the Area Board in the delivery of the campus building.
- (iii) On behalf of the Area Board develop, and subject to future cabinet approval, implement a local volunteering strategy (specific framework for the engagement and management of volunteers) to support the campus.
- (iv) Influence the campus design and specification where appropriate by recommendation to the Area Board
- (v) Positive engagement in the ongoing strategic planning, programming and operation of the campus

4.3 Project coordination and reporting

- (i) To develop a community led action plan that clearly sets out the approach the shadow board will take and seek Area Board approval for this
- (ii) To assist the Campus and Operational Delivery Team in developing, managing and monitoring the progress and delivery of an action plan
- (iii) To assess any potential risks and advise the Campus Management Working Group and Area Board accordingly.
- (iv) To develop a marketing plan and strategy, to be supported by the Council, that sets out the proposed approach to maximising sustainable community use of the campus facility, subject to approval by the Area Board and Wiltshire Council Cabinet
- (v) To ensure a co-ordinated community approach to the engagement, development and operation of a campus facility.
- (vi) To report progress and make recommendations to the Area Board and officer working group for improved services, community orientated services based upon need, facility development and local opinion
- (vii) Partner role in the wider not for profit distributing management options and governance appraisal

4.4 The role of Wiltshire Council

- (i) The ultimate responsibility for all service delivery and responsibility for the delivery of the Campus will remain with the Council for the duration of the preliminary management project.
- (ii) There may be elements or decisions required within the preliminary management project that will need to be determined by elected members of the Area Board or Cabinet following recommendation to them by the Area Board
- (iii) The Council will endeavour to support the approach the Shadow Community Operations Board takes where that approach supports the principles set out in section two of this document and has been supported by the Area Board

5 Outcomes

- (i) The local community and partners in the widest sense are informed and proactively engaged with the process of delivering and the future operation of a community campus.
- (ii) The community campus is delivered within the timescales set, with full proactive engagement from the local community and the service delivery meets local needs.
- (iii) The community-led aspect of campus delivery is clearly defined, managed and continually assessed to ensure maximum use of the facility by the local community and continued engagement in concept of local people directly influencing the delivery of local services.

6 Confidentiality

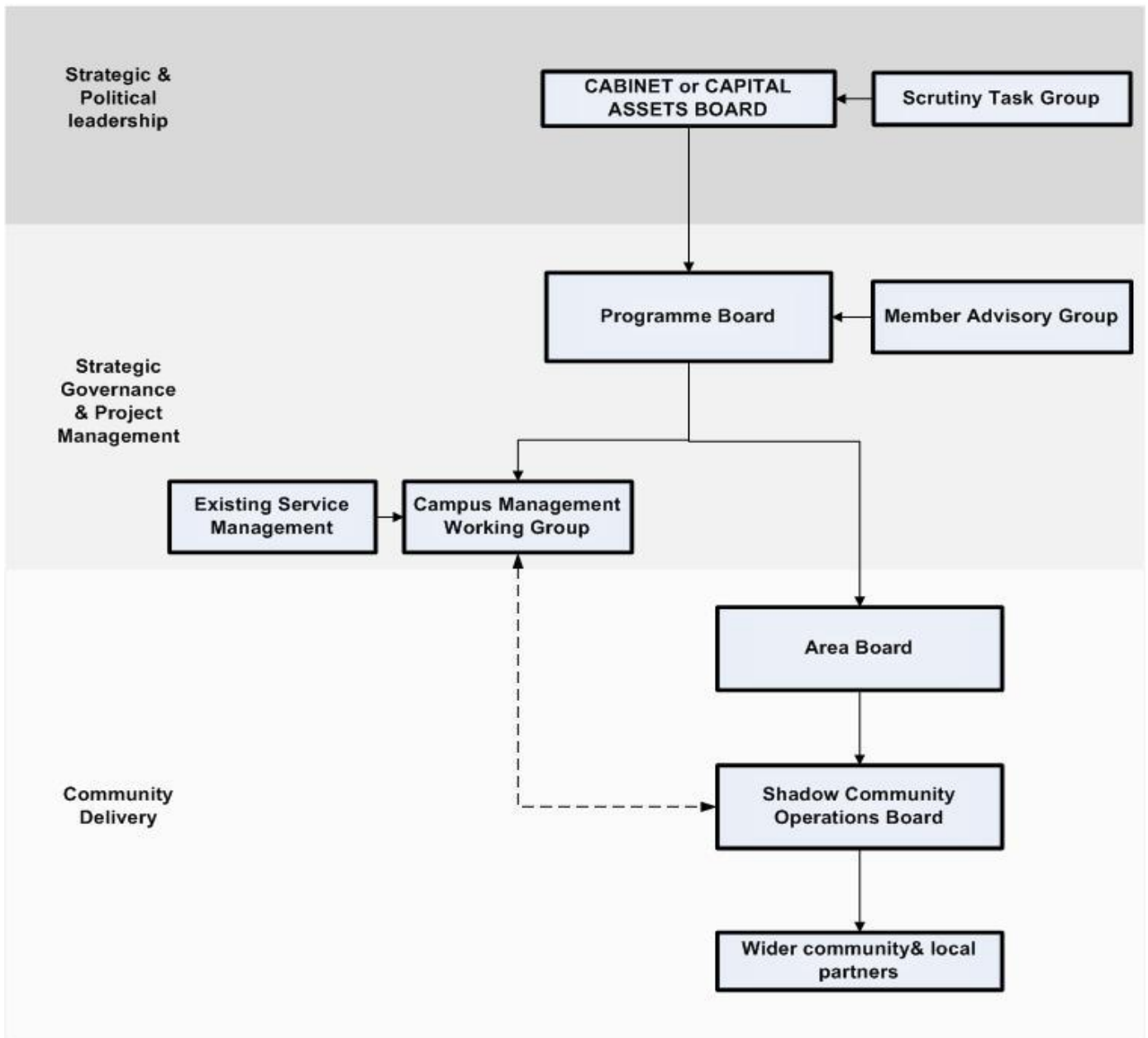
Whilst most information provided by the council or other participants or partners will be non-confidential in nature there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy development by the council, it may request that individual information or items are confidential. Should any participant be unable to respect this request they must absent themselves from the meeting prior to discussion and consideration of the relevant item.

7 Governance Arrangements

The project remit currently extends up to April 2013. Prior to this there is a need to implement an interim governance structure that provides an appropriate framework to operate. It should be noted that managerial responsibility for operations, health and safety, staff etc remains with the Council for the duration of the project however there is scope for the Shadow Community Operations Board to influence, plan and programme services, subject to Cabinet approval following a recommendation from the Area Board. A chart showing the relationships between the various parties is noted below.

- (i) The Shadow Community Operations Board will meet as necessary and as determined by the Board.
- (ii) The Shadow Community Operations Board will be chaired by a representative elected by the Board.
- (iii) The Shadow Community Operations Board will report to the Area Board, but where request to do so by the Area Board, may provide advice directly to the Campus Management Working group, which is a cross departmental officer team coordinated by the Campus and Operational Delivery Programme.
- (iv) The administration of the Shadow Community operations Board will be the responsibility of the Board itself.
- (v) There may be occasions whereby sub-groups of the Shadow Community Operations Board will be necessary. In this instance any sub-group will report directly to the Shadow Community Operations Board in governance terms.

Preliminary Management Project Governance Arrangements



Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Dinton Village Hall, Bratch Lane, Dinton, Salisbury, SP3 5EB
Date: 25 March 2015
Start Time: Time Not Specified
Finish Time: Time Not Specified

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Tony Deane, Cllr Peter Edge, Cllr Jose Green, Cllr George Jeans and Cllr Bridget Wayman

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Robin Townsend, Associate Director, Corporate Office

Town and Parish Councillors

Alvediston Parish Meeting -
Ansty Parish Council -
Barford St. Martin Parish Council -
Berwick St. John Parish Council -
Berwick St. Leonard Parish Council -
Bishopstone Parish Council -
Bower Chalke Parish Council -
Broad Chalke Parish Council -
Burcombe without Parish Council -
Chicklade Parish Council -
Chilmark Parish Council -
Compton Chamberlayne Parish Council -
Dinton Parish Council -

Donhead St. Andrew Parish Council -
Donhead St. Mary Parish Council -
East Knoyle Parish Council -
Ebbesborne Wake Parish Council -
Fonthill Bishop Parish Council -
Fonthill Gifford Parish Council -
Fovant Parish Council -
Hindon Parish Council -
Kilminster Parish Council -
Mere Parish Council -
Netherhampton Parish Council -
Quidhampton Parish Council -
Sedgehill and Semley Parish Council -
South Newton Parish Council -
Stourton with Gasper Parish Council -
Stratford Toney Parish Council -
Sutton Mandeville Parish Council -
Swallowcliffe Parish Council -
Teffont Parish Council -
Tisbury Parish Council -
Tollard Royal Parish Council -
West Knoyle Parish Council -
West Tisbury Parish Council -
Wilton Town Council -
Zeals Parish Council -

Partners

Wiltshire Police - Inspector
Wiltshire Fire and Rescue Service –
NHS Wiltshire –

Total in attendance:

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor George Jeans welcomed everyone to the meeting of the South West Wiltshire Area Board.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Mere Parish Council – Roy Sims
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>20mph Speed Restriction Assessments for 2015/16</u></p> <p>The five Parish Councils that had made a request for a 20mph restriction were given a three-minute slot to make their pitch; they were Bishopstone, Fovant, Hindon, Quidhampton and Zeals. Local residents then had the opportunity to vote for which two locations they think should be chosen for 20mph restriction investigations.</p> <p>Results of the voting:</p> <p>46 individual votes cast Representation from 11 parishes 4 spoilt ballots (1 no vote at all, 3 votes for only 1 location) 11 parishes with 2 votes for each = 22 votes in total</p> <p>Bishopstone = 3.5 parish votes Fovant = 5.5 Hindon = 2 Quidhampton = 7.5 Zeals = 3.5</p> <p>Therefore, the two most popular locations chosen through the vote are for Quidhampton and Fovant.</p> <p>Cllr Deane informed people that Wiltshire Council had been looking at the best practice for speed limits outside of schools. A report would be produced detailing the findings. Further information would be available in due course.</p> <p><u>SID Project - Funding Proposal</u> The Board considered the proposal put forward by the Chairman; to allocate</p>

	<p>some funding to cover the insurance required to enable Cllr Jeans and Cllr Edge to erect and take down the Area Board owned SID device in designated areas.</p> <p><u>Decision</u> The SWWAB agreed to fund the insurance of approximately £250, for installation and removal of the SID device at designated sites around the three community areas.</p> <p>Following the meeting this exact amount was confirmed as £265.00.</p>
5	<p><u>Minutes and Matters of Arising</u></p> <p>The minutes of the previous meeting held on Wednesday 4 February 2015, were agreed as a correct record and signed by the Chairman.</p>
6	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • The Car Parking Review Consultation had come to a close; the Board looked forward to hearing the outcome. • There had been several complaints relating to an increase of litter along the Highway. Cllr Jeans had asked for a community litter picking day to be arranged. Equipment was available to parishes that wished to arrange their own event.
7	<p><u>Legacy 2015</u></p> <p>The Board received information on upcoming activities and events in 2015 from the Community Area Manager, Steve Harris. Events included the Magna Carta celebrations on 15 June, and the Cycle Wiltshire event on 9th and 10th May. Councillor Peter Edge would be leading on this event for the Area Board.</p> <p><u>Funding Request</u></p> <p>The Board Considered the Cllr Led Initiative – Magna Carta Celebrations, put forward by Cllr Peter Edge, to allocate £1,000, as detailed in the report which was circulated at the meeting and attached to these minutes.</p> <p>Project details: The project would support the community area to participate in the Magna Carta anniversary parade to be held in Salisbury on 15th June 2015. Issued by King John of England, the Magna Carta established the principle that everybody, including the king, was subject to the law and that people could have their say on justice and decisions that would affect them. It is recognised as perhaps the first building block to the democratic structures we have in today's world. 800 years on and in Wiltshire at a local community level this can be best demonstrated with the area board structures that we have in place. In recognition of this important occasion each community area is invited to attend</p>

	<p>with a representation of what Magna Carta means for them and their community. This might be in the form of a banner, float or display, which would require resources to deliver.</p> <p><u>Decision</u> The South West Wiltshire Area Board allocated £1,000 of funding to the Councillor Led Initiative – Magna Carta Celebrations.</p>
8	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda.</p> <p>The following verbal updates were received from partners present at the meeting:</p> <p><u>Police – Neighbourhood Teams</u> Inspector David Minty explained that although the figures showed a 100% increase in domestic burglary in Wilton, that only equated to 5 individual burglaries. It was felt that the person responsible for these crimes was known to the police and an arrest would be made shortly.</p> <p>Overall domestic violence was down. Some arrests had been made recently on The Drove, in connection to poaching. Section 35 notices had been issued and those people had been sent out of Wiltshire.</p> <p>Another operation would be running shortly, working alongside farmers and local people in rural areas, to target poachers and other rural crime.</p> <p><u>Question:</u> We have been trying to spread the word about the importance of locking up buildings. Bishopstone would be holding a village lunch the following week for older people, a representative from the Police would be welcome to attend to show support and spread the word. <u>Answer:</u> Community Messaging was another way to share local information quickly.</p> <p><u>Fire & Rescue</u> The Combined Fire Service for Wiltshire and Dorset had been approved by Central Government. Darren Gunter had been appointed as Chief Fire Officer for the new Combined Service, which would commence from April 2016.</p>
9	<p><u>Tisbury Community Campus Update</u></p> <p>Councillor Tony Deane showed the new logo for the Nadder Community Campus which had been produced.</p> <p>The project managers estimated that the Campus was two weeks behind programme, due to the discovery of more asbestos on site than had been originally thought.</p> <p>It was hoped that there would be an allocated space for the Youth on the first</p>

floor. There were plans to reinstate the workshop for the old moped project, with tools and space to continue a similar scheme. There had been an offer of some tools from a widow of an engineer who wished to donate her late husbands tools to the young people for this project.

The aim would be to hold an opening ceremony in April 2016.



Questions:

- Had a planning application for a skate park been submitted yet? Answer: In Tisbury, the young people wanted one skate park, and two dedicated youth spaces. Three locations had been looked at, but new rules say that the preferred site was too close to houses, so new sites were now being sought. Funds are in place to spend, we just need to find a suitable location.

10

Community Area Transport Group (CATG) Update

The Board considered the recommendation to allocate funding to pay for meeting venues for 2015/16 for CATG meetings, as detailed in the attached report.

Decision

The South West Wiltshire Area Board agreed to allocate £275.00 to cover venue costs for CATG meetings in 2015/16.

Councillor Tony Deane, Chairman of CATG noted that there was still funding available for minor schemes. He also pointed out that mobility scooters needed to have the wider style wheels to be able to use the drop kerbs used in Wiltshire, so anyone purchasing a scooter should consider this.

The Board considered the funding recommendation of the CATG, as detailed in the report.

	<p><u>Decision</u> The South West Wiltshire Area Board approved the recommendation to fund the following CATG projects for 2014/15:</p> <table border="1" data-bbox="336 389 1481 613"> <thead> <tr> <th data-bbox="336 389 772 483">Scheme</th> <th data-bbox="772 389 943 483">Estimated Total Cost</th> <th data-bbox="943 389 1114 483">Amount Allocated by CATG</th> <th data-bbox="1114 389 1481 483">Notes and Actions Required</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 483 772 577">Recommendations following 20mph restriction investigation in Tisbury</td> <td data-bbox="772 483 943 577">£4,000</td> <td data-bbox="943 483 1114 577">£3,600</td> <td data-bbox="1114 483 1481 577">10% contribution agreed by Parish Council (£400)</td> </tr> <tr> <td data-bbox="336 577 772 613">Total</td> <td data-bbox="772 577 943 613">£4,000</td> <td data-bbox="943 577 1114 613">£3,600</td> <td data-bbox="1114 577 1481 613"></td> </tr> </tbody> </table> <p><u>Question:</u> Would Broadchalke still be considered for the 20mph scheme? <u>Answer:</u> It was looked at, at the last CATG meeting, details are in the minutes. Cllr Green to let Cllr Deane know exactly what was required.</p>	Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required	Recommendations following 20mph restriction investigation in Tisbury	£4,000	£3,600	10% contribution agreed by Parish Council (£400)	Total	£4,000	£3,600	
Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required										
Recommendations following 20mph restriction investigation in Tisbury	£4,000	£3,600	10% contribution agreed by Parish Council (£400)										
Total	£4,000	£3,600											
11	<p><u>Area Board Funding</u></p> <p>The Board considered three applications for funding from the Community Area Grant Scheme, as detailed in the report. Applicants present were invited to speak in support of their projects.</p> <p>Following discussion the Board voted on each application in turn.</p> <p><u>Decision</u> Ebbesbourne Wake Village Hall Management Committee was awarded £2,864 towards the installation of IT, sound and lighting improvements. <i>Reason</i> <i>The application met the criteria of the Community Area Grant Scheme for 2014/15.</i></p> <p><u>Decision</u> Kilmington & Stourton Cricket Club was awarded £1,450 towards the purchase of an electronic scoreboard (The Parish Council would also give £50). <i>Reason</i> <i>The application met the criteria of the Community Area Grant Scheme for 2014/15.</i></p> <p><u>Decision</u> Compton Chamberlayne Cricket Club was awarded £800 towards the purchase of a new mower (The Parish Council would also give £50). <i>Reason</i> <i>The application met the criteria of the Community Area Grant Scheme for 2014/15.</i></p>												
12	<p><u>Area Board Priorities and Projects 2014/15</u></p> <p>The Board noted the Area Board Priorities and Projects update and the Rights of Way Improvement Update as attached to the agenda.</p>												

	<p>There had been a really positive response to the First Aid Sessions project which Cllr Green was leading on. The sessions would be taking place shortly, any other parishes wishing to be involved should contact Steve Harris, Community Area Manager.</p>
13	<p><u>Issues System Update</u></p> <p>The Board noted the Issues update attached to the agenda, and considered the request to close those issues as marked in green. However there had been a request made by Wilton Town Council not to close issues 3688 and 3722.</p> <p><u>Decision</u> The South West Wiltshire Area Board agreed to close issues 2554, 2664, 3368, 3424, 3689 & 3780.</p> <p><u>Comments</u></p> <ul style="list-style-type: none"> • Mike Ash, Bishopstone Parish Council – An appeal to the Police and the Council relating to Issue 3720 (speeding in Bishopstone) had now been successful.
14	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South West Wiltshire Area Board will be held on Wednesday 3 June 2015, at the earlier time of 2.30pm. This will start with a themed event focusing on services for older people, followed by the usual Area Board items starting at approximately 3.45pm at Dinton Village Hall.</p>

Eight centuries of Magna Carta celebrated at community pageant



A spectacular, once-in-a-lifetime pageant is to bring the streets of Salisbury to life with a carnival of colour as Wiltshire celebrates the birth of our nation's present day liberties 800 years on from the sealing of the Magna Carta.

The celebrations will take place on the evening of Monday 15 June, eight centuries to the day since King John met the group of rebel barons at Runnymede and consented to a series of promises for new civic liberties ranging from the protection of church rights to access to swift and fair justice.

The spirits of the barons will be reborn in the guise of a series of larger-than-life puppets, representing the diverse communities that make up Wiltshire. The barons will be paraded through the city from the Market Square to the Cathedral, which itself plays host to the most intact copy of the Magna Carta in existence.

Each of the barons will lead a delegation from communities across Wiltshire. Hundreds will participate in the pageant and thousands are expected to line the streets of the city as the procession weaves its way to its destination, where dignitaries will take part in the signing of a new Magna Carta statement for Wiltshire in the 21st century.

The event is being organised by Wiltshire Council, working in partnership with Salisbury Cathedral and Salisbury City Council and a range of other partner organisations.

Jane Scott, leader of Wiltshire Council, said: "The sealing of the Magna Carta marked a watershed in our place as ordinary British subjects – ultimately it sparked our parliamentary democracy and rule of law, but it also stands out as the first time the people of this nation had their voices heard.

"The spectacular pageant in Salisbury on 15 June truly will be a once-in-a-lifetime celebration, not only of this historic anniversary, but also of our 21st century liberties.

"Communities from across the county are getting right behind this event, involving schools, young people and local groups, and it really does promise to be an extraordinary pageant and a night to remember."

The Very Rev'd June Osborne, Dean of Salisbury, said: "This day – the day on which Magna Carta was actually sealed 800 years ago – is a hugely significant anniversary for the Cathedral, the city of Salisbury and the county. It is an opportunity to publicly celebrate the values of Magna Carta and the liberties it has brought us, liberties that we hold dear today and are tempted to take for granted.

"As we celebrate with members of the community and visitors, we should remember what this day is all about – justice, equality, fairness and compassion – such values the church, national and local government should celebrate and share."

The procession will leave Market Place shortly after 8pm.

Magna Carta (Latin for "the Great Charter"), is a charter agreed by King John at Runnymede, near Windsor, on 15 June 1215. First drafted by the Archbishop of Canterbury to make peace between the unpopular king and a group of rebel barons, it promised the protection of church rights, protection for the barons from illegal imprisonment, access to swift justice, and limitations on feudal payments to the Crown, to be implemented through a council of 25 barons.

Neither side stood behind their commitments, and the charter was annulled by Pope Innocent III, leading to the First Barons' War. After John's death, the regency government of his young son, Henry III, reissued the document in 1216, stripped of some of its more radical content, in an unsuccessful bid to build political support for their cause. At the end of the war in 1217, it formed part of the peace treaty agreed at Lambeth, where the document acquired the name Magna Carta, to distinguish it from the smaller Charter of the Forest which was issued at the same time. Short of funds, Henry reissued the charter again in 1225 in exchange for a grant of new taxes; his son, Edward I, repeated the exercise in 1297, this time confirming it as part of England's statute law.

Salisbury Cathedral is home to the finest preserved of the four original 1215 Magna Cartas, displayed in a spectacular medieval setting. A major permanent exhibition opened in March 2015 presenting Magna Carta in its historic context and capturing the document's legacy and current relevance.

Salisbury Cathedral and the Magna Carta exhibition will be open to the public from 1pm to 10pm on the day.

A range of Magna Carta events will take place in Salisbury and Wiltshire during 2015. These include contemporary art installations, a barons' trail, musical performances, theatrical events, a wide range of family activities and a flower festival. Trowbridge, home of one of the 25 barons, will also be a focal point for activities.

You can find out more about Magna Carta 800-themed events here in Wiltshire at www.visitwiltshire.co.uk or explore the subject further by downloading [a copy of the Magna Carta 800 trails leaflet](#)



Big Pledge 2015



Big pledge – make a difference campaign

The Big Pledge returns in 2015 with the theme 'make a difference' and 12 pledges that people can make as an individual, a group, a business or a community. Wiltshire's Big Pledge is a county-wide campaign endorsed by Wiltshire Council's Legacy Board.

It is part of the ongoing work to encourage Wiltshire residents to lead healthier and more active lives. The campaign aims to make a difference to an individual's health and wellbeing; and make a difference in the local community. Wiltshire's Big Pledge challenges people to get healthy, volunteer, or make a positive change in 2015.

The twelve pledges are:

Make a difference to my health and wellbeing:

- Take the sugar swap challenge and reduce my sugar intake for 21 days
- Be sun aware and protect my skin during May to September
- Eat a rainbow by increasing my fruit and vegetable intake to at least five a day for 30 days or more
- Get active by increasing my physical activity for 30 days or more or by taking part in the Big Pledge Activity Challenge
- Stop smoking for 30 days
- Be alcohol aware by having at least two or three alcohol free days a week
- Improve my wellbeing by taking time out to do something I enjoy at least three times a week

Make a difference in my community:

- Volunteer at least once a month from May to September
- Do charity fundraising for a local cause
- Do acts of kindness by helping someone in my neighbourhood during May to September
- Get my community active by encouraging people I know to do more physical activity
- Be dementia friendly and become a dementia friend

What you need to know

- Wiltshire's Big Pledge runs from 11 May to 30 September 2015.
- The Big Pledge Activity Challenge (previously known as the Wiltshire Challenge) will run from 1 June to 19 July 2015. Registration will open on 11 May 2015.
- The Big Pledge website will have tips and links to useful information to support those making a pledge www.wiltshire.gov.uk/Bigpledge
- People can register their pledges on the website and can do as many pledges as they like.
- Radio advertising will run on Heart, Smooth, Spire, The Breeze etc. to support the campaign.
- A Big Pledge toolkit with flyers, posters and badges will be distributed before the campaign starts

What can you do?

- You can make a difference in your community by helping to promote the Big Pledge in your community and place of work.
- Become a campaign champion within your community to promote the Big Pledge and encourage people to register their pledges online
- Agree to do one of the pledges as an Community Area Board
- Wear your 'Ask me about Wiltshire's Big Pledge' badge
- Encourage people to post pictures and tell us about their pledge on Facebook at: facebook.com/WiltshireBigPledge and on Twitter using [#BigPledge](https://twitter.com/BigPledge)

Make a pledge yourself as an individual or as a group



Further information

For further information contact:

Mary Devers, Big Pledge Project Officer mary.devers@wiltshire.gov.uk

Steve Maddern, Adult Health Improvement Service Lead, steve.maddern@wiltshire.gov.uk

John Goodall, Public Health Consultant (designate) john.goodall@wiltshire.gov.uk



Wiltshire Council Information Item

Consultation on the Joint Health and Wellbeing Strategy

A new [consultation draft of the Joint Health and Wellbeing Strategy for Wiltshire](#) (2015-18) has been developed based on our understanding of Wiltshire's communities, as set out in the [Joint Strategic Assessment](#) for Wiltshire.

The consultation draft of the strategy sets out the main areas that working together will be a priority for health and social care organisations in Wiltshire. It does not list everything that all organisations and individuals will be undertaking to improve our health and wellbeing. Instead, it focuses on setting out our vision for integrated working in the future.

We want to support and sustain healthy, independent living. This is articulated in two key aims within the strategy:

- Healthy lives – encouraging communities, families and individuals to take on more responsibility for their own health
- Empowered lives – personalising care and delivering care in the most appropriate setting – at or as close to home as possible

We would like to hear your views on the content of the strategy. Please respond with comments to David Bowater by email david.bowater@wiltshire.gov.uk and by taking part in our [joint health and wellbeing strategy survey](#)

The consultation closes on 1 July 2015.

**Minutes of the town Team meeting held on Thursday 19th March 2015 at
7.30pm in Wilton Town Council Chamber**

Present

David von Zeffman, Chairman (President of Wilton & District Business Chamber), **Chris Rolfe** (Resident Agent, Wilton Estate), **Gary Nunn** (Wilton Carnival etc), **Rev'd Mark Wood** (Rector, St Mary & St Nicholas Church), **Phil Matthews** (Mayor of Wilton), **Catherine Purves** (Town Clerk), **David Parker** (Editor, Valley News), **Sam Thake** (Wilton CLT), **Wilts Cllr Peter Edge** (part).

Apologies

Mark Pountain (Chairman, Wilton CLT), **PC Ian Pedliham & PCSO Jenny Moss** (Wilton NPT), **Stephen Harris** (SWW Community Area Manager), **Jonathan Greening** (Minister, Wilton Baptist Church), **Clare Ellard** (Wilton Shopping Village), **Nicola Sage** (Wilts Council Youth Activity Co-Ordinator), **Jon Moulard** (Wilton Rotary)

1. Chairman's welcome and apologies

DvZ warmly welcomed all to the meeting, and noted the apologies, as recorded above.

2. Approval of minutes, and any matters arising not covered in the agenda.

- a. *Minutes* – the minutes of the previous meeting held on 20th November 2014 were approved and signed as a correct record by DvZ, without amendment.
- b. *Matters arising* – DvZ noted that Stephen Harris' presentation on dementia awareness had been well received at the recent Business Chamber Breakfast, and that as a result, a number of businesses had opted to undertake further training, to enable Wilton to become a dementia friendly town.

3. Wilton Town Website

Gary advised that:

- There had been a good response and positive feedback to the new website, and was running well. He was now enabled to edit the website on a day-to-day basis.
- Please send him any news or details of upcoming events. It is particularly important, as it was noted that already there is a clash of dates between Wilton Carnival and a performance given by the Wilton & District Band.
- It was suggested that a notice be displayed in the lobby of the Michael Herbert Hall advising organisers to contact Gary should they want their event/class promoted on the website.

4. Wilton Business Directory and the Annual Diary to be included in the Wilton Hill/Erskine Park welcome pack

DvZ took the opportunity to circulate draft copies of the two documents, noting that the final documents needed to be completed fairly speedily, as the Enterprise Hub would be marketing the business units before the development was complete, and the first residents would be moving in within the next two months.

5. Neighbourhood Plan

- The request to define the area to be covered had been submitted to Wilts Council, which now had to undertake a consultation exercise on this.
- Wilts Council was now consulting on its Strategic Housing Land Availability Assessment, as it is required to build an additional 4200 houses. It is a living document, with sites being added and removed as they are assessed and found to be a possibility or not. Unlike last time, landowners must be aware that their land is being submitted.

6. Brief updates from member bodies

- *Wilton Town Council* – the location of the skate board is a live issue, the funding is available. There is a possibility that the Council will be expected to take on the responsibility and cost of the toilets in the Market Square. The Civic Awards will take place this year on Sunday 12th April. The next Market Towns meeting will take place on 16th April in Westbury, and the 2014 Benchmarking exercise has been received, and will be considered by the Council in April.
- *Wilton & District Business Chamber* – the guest speaker at April's Business Breakfast will be Sarah Dyke Brasher from the Heart of Wessex LG, who chairs the committee which considers applications for EU funding. The Chamber will be submitting an application in the autumn for bridge funding, pending the establishment of the income stream from the Enterprise Hub. Business Chamber and rotary members are now working together to provide marshalling at local events
- *South West Wilts Area Board* – the next meeting is on Wednesday 25th March at Dinton. The Magna Carta celebrations are still in the planning stage, but it is likely to take the form of a procession from Salisbury Market Square to the Cathedral Close during the evening Monday 15th June. Gary & Stephen will shortly be visiting all the businesses on the cycle route. There was a suggestion that the "Best of Wilton" event could be held in front of St Mary & St Nicholas church.
- *Wilton Carnival* – the venue is confirmed to be the Wilton Shopping Village on Saturday 4th July, with the annual Big Lunch on Sunday 5th July. If requested, the Wilton House car park can be made available for use, even though the House will be closed.

- *Wilton Shopping Village* – It was noted that Fisherton Mill & Café are leaving the Shopping Village. Although the background circumstances to this are not known, the Team viewed this with dismay, as it was felt the Shopping Village would be losing part of its attraction. Concern was also expressed about the future of the studio lets.
- *St Mary & St Nicholas Church* - the church now has its own fully functioning sound system, which will enable concerts etc to be recorded as well. Part of the funding for the veterans accommodation at Erskine Park has been secured, with Alabare to operate the premises. The Wilton Education Trust has funding available, and is looking at supporting apprenticeships. The Wilton United Charities now has a new secretary.
- *Wilton Community Land Trust* - £3.5m has been secured for the Veterans Facility, which should attract a further £2.5m from private investment. A planning application for the Enterprise Hub should be submitted to Wilts Council by the end of March. Funding is actively sought for this.

7. Any Other Business

- *AGM arrangements* – as the Town Team is a working group of the Town Council, this is not required to be held, but it was felt appropriate that the election of a chairman should take place each year. This will be held, therefore, at the May meeting, to tie in with the Council's timetable in such matters.
- *Wilton Station* – a presentation will be given at the next meeting by Wilts Councillor Horace Prickett, Portfolio Holder for Transport, and Paul Johnson, Chairman of Trans Wilts Rail CIC on the plans to re-open Wilton station, which may be possible by 2020. It is also possible that a metro line will run between the Park & Ride facilities at Wilton, Petersfinger and Laverstock instead of/as well. This project will support the Core Strategy requirement to keep the settlements of Salisbury and Wilton separate. DvZ will pass on Cllr Prickett's contact details to Wilton Estate. There is a meeting on 27th March with John Glen MP and other interested parties.
- *Lloyds Bank, Wilton branch* – it had been noted with grave concern that the branch was curtailing its opening hours from June, and a protest by the business community had recently been held outside the branch. It was felt that the Bank needed to be aware of the perception that Wilton is being downgraded, even though it might make commercial sense for the bank.
- *Wilton House opening hours* – it had been noted with dismay that the House will be opening later, and closing earlier this summer, and not opening at all on Fridays and Saturdays. There is a perception that the Estate is a vital part of the local economy, attracting visitors to the town and the wider area, although there is no evidence to support this viewpoint either way. However, the hours had been adjusted to reflect the experience of previous years and the weather, and it was understood that the state would keep this under

review, and would be flexible if it proved necessary. The Estate was aware that a lot of visitors to the grounds are local people, and it is anxious to convey that it is not withdrawing from the community. It engages local trades wherever possible, and uses local shops as well, and is happy for vehicles to be left in its car parks whilst visitors explore the rest of the Town. It is also looking at a variety of community participatory schemes, but from past experience, these don't always deliver what is hoped. Those present hoped that the Wilton Walks leaflet and Local Directory would be available at the entrance desk.

The meeting finished at 9.30am

The next meeting takes place on Thursday 16th April at 7.30pm in the Council Chamber

**Minutes of the Town Team meeting held on 16th April 2015 at 7.30pm in
the Council Chamber**

Present

David von Zeffman, Chairman (President of Wilton & District Business Chamber), **Gary Nunn** (Wilton Carnival etc), **Rev'd Mark Wood** (Rector, St Mary & St Nicholas Church), **Phil Matthews** (Mayor of Wilton), **Catherine Purves** (Town Clerk), **David Parker** (Editor, Valley News), **Wilts Cllr Peter Edge** (part) **Stephen Harris** (SWW Community Area Manager), **Jonathan Greening** (Minister, Wilton Baptist Church), **Clare Ellard** (Wilton Shopping Village). **Wilts Cllr Horace Prickett** (Portfolio Holder for Transport), **Paul Johnson** (Chairman Trans Wilts Community Rail Partnership)

Also present: Ivan Seviour, Trevor Batchelder, Pauline Church, Julia Hawkins, Charlotte Blackman, Becky Perry (all Town Councillors). **John Ellis** (Ellis Green).

Apologies

Mark Pountain & Sam Thake (Wilton CLT), **Jon Moulard** (Wilton Rotary), **David Corp** (Wilton Shopping Village)

1. Chairman's welcome and apologies

DvZ warmly welcomed all to the meeting, and noted the apologies, as recorded above.

2. Approval of minutes, and any matters arising not covered in the agenda.

- a. *Minutes* – the minutes of the previous meeting held on 19th March 2014 were approved and signed as a correct record by DvZ, without amendment.
- b. *Matters arising* – there were none.

3. Joint presentation on Wilton Station/Parkway by Messrs Prickett & Johnson.

The presentation is recorded as a separate appendix to these minutes, and should be read in conjunction with the Power Point presentation that had been circulated with the agenda.

4. Wilton Town website, Wilton Directory, Annual Event Diary and Wilton Hill welcome pack/letter

- a. *Website* – this now live and available at www.wiltontown.com or www.wiltontown.co.uk Redrow/Our Enterprise/WCLT will be strongly encouraged to link their "Our Wilton" website to the town website, as replication of information will only lead to confusion and irritation.
- b. *Wilton Directory* – this is now complete, and covers the goods, services and amenities available in the town.
- c. *Welcome pack/letter* – the welcome letter will be included in the "Our Wilton" welcome pack, and Redrow will be requested to put the letter and directory on its website. The Clerk asked for a copy of the welcome letter to be forwarded to the Town Council for approval.

Page 1 of 3.

5. Updates from Member Bodies

- *Wilton Town Council – Cllr Phil Matthews advised:*
The Council had held its second Civic Awards event in March, and representatives would be attending the next Market Towns meeting in Westbury. The Benchmarking 2014 report had been received, and the Council would be writing the executive summary in due course.
- *Area Board – Stephen Harris advised:*
 - a. Cycle Race – this would be starting from Salisbury at 10.30am on Sunday 10th May, as a procession to the formal start and finish point in Wilton. There would be an opportunity to show the “Best of Wilton” again, site yet to be decided. The race will start at 11.30am from the Community Centre, passing through 10 times and finishing in North Street. All businesses along the route have been visited, and all are keen to do something special for locals and visitors alike.
 - b. Magna Carta – there is to be a Community Pageant/Procession from Salisbury Market Square to the Cathedral Close from 7.00pm on Monday 15th June. Shoulder-mounted barons and banners, individually decorated by each of the area Board areas, would be carried in the procession.
- *Wilton Parish Church – Rev’d Mark Wood advised:*
The church field was still available for use in some way for the Cycle Race, if required.
- *Baptist Church – Jonathan greening advised*
There was nothing to report, but he would be flexible regarding the time of the Sunday morning service on the Cycle race day.
- *Wilton Carnival/Big Lunch– Gary Nunn advised:*
All preparations were going smoothly and on time, and the double-booking of the band/Carnival day had been resolved. The Carnival will finance the Big Lunch initially, but it is hoped that as in previous years, Town Team members will donate £50.00 to cover first aid, insurance and sundry expenses.
- *Wilton Shopping Village – Clare Ellard advised:*
She had taken over from Roger Tubb, who had retired on 31st March, having been involved in the Shopping Village, managing EWM for some years. She was working on a plan of events for the year. She noted that Mr Tubb had been replaced by 3 people. She confirmed that Fisherton Mill was leaving at the end of April, but that the café would be replaced almost immediately by a new café/deli and that WSV were in discussions with an interested party for taking over the other FM unit.
- *Wilton Business Chamber – David von Zeffman advised:*
The AGM would take place on Wednesday 12th May at 7.00pm at Wilton Community Centre. The Chamber was working with the Shopping Village regarding the third “Wilton (Business meets Community) Event”, which would take place on Saturday 12th September, and was also working with Wilton Rotary to attract more and younger members to both organisations, and to compile a list of volunteers to help steward/marshal at various community events.

Wilton in Bloom would take place again this year, especially during the third week of June, and it was hoped this year to expand the event by one or two private gardens being open for viewing 1100-1300 on Saturday, 20th June.

6. Any Other Business

- *Community Centre Garden* – it was noted that this would be formally opened on 29th August, when a celebratory fete would be held.
- *Planning issues* - Wilts Cllr Pete Edge advised that he had “called in” the planning application at 36 North Street for the Planning Committee to decide on environmental grounds. He was also aware that McCarthy Stone were shortly to submit a planning application for 39 retirement homes on the Erskine Park site.

The meeting ended at 9.45pm.

The next meeting will be held on Thursday 21st May at 7.30pm in the Council Chamber

Appendix to the Town Team minutes April 2015

Presentation on the opening of Wilton Parkway – for Stonehenge

David von Zeffman briefly outlined the situation to date.

There had for many years been an appetite to re-open the station, but no business case had been made, to establish if it would be profitable or would always require a subsidy.

At the 2013 Wilton Carnival, 420 people signed a petition calling for the station to be re-opened, and DvZ made a submission to the LEP Transport Body for the station to re-opened. The proposal did not end up on the first list of preferred Swindon and Wiltshire transport projects, but was deemed suitable for further discussion at a later stage.

Matters have remained in abeyance. DvZ, however, having previously met with Horace Prickett and Paul Johnson, suggested that they present their case at a meeting convened by John Glen MP, at the end of March 2015. Although there was strong local cross-party support expressed at that meeting, it was initially in respect of an alternative proposed monorail arrangement, linking the Park & Ride sites at Wilton, Petersfinger on the Southampton Road, and on the London Road.

Horace Prickett, Paul Johnson and SWT argued strongly against the monorail proposal, and for the re-opening of a mainline rail station on the site.

Both gentlemen were present now to explain matters further to the Town Team

- The First Great Western TransWilts service has experienced a 145% increase in passenger numbers.
- *Barriers* - the reopening of the Wilton Station is not, in itself, so much of a problem as finding an Operator (FGW or SWT) to run a service and provide the rolling stock to carry the passengers.
- *Rolling stock* - however, with the electrification of the Great Western line, diesel rolling stock will become available. Scot Rail has already placed a bid, and some HST rolling stock has already been allocated from the Thames Valley.
- *Service operator* – South West trains stop at Salisbury. If they can be persuaded that Wilton would be a useful stop for Stonehenge, this would generate a lot of tourist traffic, which could link in via the Park & Ride and the Stonehenge shuttle buses - thus making the reopening of the station economically viable. In addition, the new development opposite on the former UKLF site, and further up the road at Fugglestone Red 2 would also generate valuable commuter traffic. It is understood that South West trains are open to persuasion, and so two operators are now showing an interest: South West Trains and FGW TransWilts service.
- DvZ raised the issue about the proposed site of the platform. This was the strip of land owned by Wilton Estate, north of the railway bridge on the left hand side, immediately before the Park & Ride entrance. A commercial planning approval had lapsed on the site. Cllr Prickett had spoken to Wilton Estate, which was open to discussion about the future use of the land. It was noted that the adjacent Park & Ride land had been leased to Salisbury District Council originally for 60 years.
- TransWilts CIC had asked English Heritage to include them as a stakeholder in EH's plan for Stonehenge. EH had agreed to this request, and the possibility of reopening Wilton station had been mentioned in a recent EH consultation. English Heritage is very influential, and is happy to include the proposed connection between Wilton and Stonehenge in its long-term management plan.

- TransWilts explained the Network Rail GRIP process, and that they were already seeking consultant budget costings for the project. It was thought that the station could be re-opened at a build cost of £4.4m, including an overrun figure of 15%, and a keenness factor of 50%. TransWilts is happy to contract and launch the project. Network Rail doesn't need to be used for timetabling and construction, but TransWilts will use consultants that can obtain the necessary consents from NR.
- The existing road bridge over the railway also provides the necessary footbridge access to platforms— so that is already in place.
- TransWilts passenger volume is one of the fastest growing community rail routes at the moment, and is looking to extend the Westbury service to Salisbury and to Southampton airport, where there is a lot of slack in the existing service schedule. It is aiming to provide an hourly service from Swindon to Southampton Airport.
- A sensible timetable study needs to be undertaken, because if there is no viable service available, there will be no station.
- South West Trains' franchise is due for renewal, and it must have approval to run any new services. But it is hoped that with First Great Western and South West Trains supporting the project, plus the easy availability of the appropriate rolling stock, Wilton Station could be open, and serviced, together with additional services provided to existing stations by 2018. This is the timetable date for electrification of the Bristol-Paddington line and the release of diesel rolling stock.
- There is now a need to identify an organisation to lead the project and initiate it. Ideally this should be Wiltshire Council.
- The problem is that the Council is tied to using WS Atkins as its preferred contractor, which is a more expensive consultant.
- A more entrepreneurial route could be taken by TransWilts, using external consultants such as SLC Rail, who have delivered similar projects, for example Stratford upon Avon Parkway for Warwickshire County Council.
- The Town Council/Town Team could initiate the process, by identifying the source of the £100k needed to go through the initial GRIP process.
- A proper business case does need to be made, but this should be relatively easy, supported by local knowledge.
- A benefit/cost ratio of 2 is considered to be a worthwhile project, and the Local Enterprise Partnership needs to be pressed to apply for the necessary funding to deliver the project. Department for Transport approval can only be obtained if the LEP has previously agreed to apply for the funding. The project must show that no subsidies are required, and that it is viable ie deliverable and affordable, and not just the dream of a few "enthusiastic railway buffs".
- The Park & Ride sites are losing money and are heavily subsidised by Wiltshire Council. By including the Royal Artillery Museum at Larkhill, together with a cycle route and shuttle buses to and from Stonehenge via the proposed station, the project would provide a sustainable alternative to the A303 route to Stonehenge.
- A bus lane cannot be installed along the A36 Wilton Road to/from Salisbury.
- *Possible metro line* - it was noted that the signaling at Basingstoke was being upgraded, and this, together with the closure of the Salisbury Tunnel for repairs, may result in a temporary station being installed along the London road. carriages, which will be using the main line track, will not be crash tested against

Page 2 of 3

- Although this will appear to support the alternative suggestion of a metro line, the metro carriages, which will be using the main line track, will not be crash tested against mainline rolling stock, and will not satisfy the safety criteria.
- The ongoing maintenance of the cars/carriages would be an issue, and how the service would be maintained when the cars were out of service for whatever reason. A turning facility would also be required.
- Freight operators are very circumspect with information regarding their routes and timetabling slots. These are fixed, but the operators don't have to use them, so there may be capacity. There is a push for more freight to be transported by rail, but there would not be an opportunity for freight to use the proposed Wilton station.

Questions

Q: Who would manage the project, if the £100k can be obtained?

A: TransWilts CIC would project manage the first stage, in conjunction with an external consultant such as SLC Rail

Q: What other funding is available?

A: The Local Growth Fund could be accessed via the LEP, which channels European funding towards such projects. It can also provide revenue funding, so it is quite entrepreneurial. The Local Transport Board is no longer receiving funding.

Q: Would additional money be required for the signaling?

A: No, the project costs will include the signaling.

Q: What is the timeframe for raising the initial £100k for the GRIP process?

A: It needs to be raised as soon as possible. It is possible to finance the GRIP process in stages, but the overall costs are likely to be higher.

Q: Will Wiltshire Council receive any money from the station?

A: No, just from the associated car park.

Q: Could the station be sponsored as a charitable venture?

A: No.

South West Wiltshire Area Board - Priorities and Projects 2014/15

UPDATE

Priority set through JSA event	Theme	Latest update (20 May 2015)	Area Board Project?	Lead Councillor	Funding committed	Brief outline
Lack of transport to outlying villages and threat to current transport provision	Children and young people	Area Board members currently seeking to secure long-term use of minibuses previously used by Wiltshire Council youth workers for future youth activities in the community, and are in process of being trained to drive minibuses themselves.				
Changes in youth service could result in loss of important skills, relationships and leadership	Children and young people	Local Youth Network management group now established, with aim of setting priorities into the future. Community Youth Officer has also launched three 'ChatLYNs', one for each community area. Maintaining contact and communication with existing youth activity providers in the community. Specific youth grant funding now available through Area Board.				
Improve the number of first aid trained people in Towns and Villages and access to lifesaving equipment such as community defibrillators.	Community safety	New community-led first aid training initiative being piloted in Teffont. Community Area Manager is liaising with group to encourage scheme to be rolled out across community areas. Public defibrillators already available in Mere. Tisbury and Wilton have explored the possibility but currently rely on first responders. Berwick St John also interested in starting training scheme for key identified people in parish. Area Board project proposal funding agreed at AB meetings on 10.12.14 and 4.2.15. Four essential first aid training sessions due to be held in April 2015.	Local first aid project	Cllr Green	£3,450 (2014/15)	Four essential first aid training sessions took place in April 2015, with over 40 attendees. Defibrillator demonstration event planned for 8 June 2015.

Development of cultural activities for young and older generations to do together instead of by specific age ranges	Culture	Youth Advisory Group previously had this as their main priority, leading to an intergenerational quiz event and cricket fun day. Will be discussed with the newly formed Local Youth Network. The Area Board is also keen to engage local groups who want to link with the younger generation - approached by Tisbury bell-ringers who would like to offer a trial session for young people.	Inter-generational quiz event	Cllr Wayman	£415 (2013/14)	Event took place at Nadder Hall, Tisbury in June 2013 bringing together mixed-age teams for a social activity.
Better promotion of culture and arts activities to communities	Culture	Salisbury Museum and CC&WWD AONB linking up re. a Beaton walking route that will be added to 'Discover Chalke Valley' website. Exhibition launched on 23 May 2014 and ran until 19 Sept 2014. Widely promoted throughout community areas. Reviews in both local and national media have been very positive and exhibition is now set to be taken overseas.	Cecil Beaton exhibition	Cllr Deane	£5,000 (2013/14)	Supporting Salisbury museum by contributing towards the cost of marketing the exhibition, in return for a specific focus on promoting tourism and supporting local businesses in the Chalke Valley and the South West Wiltshire area
		Pageant due to take place at Salisbury Cathedral on Monday 15 June 2015 as part of Magna Carta 800 years celebrations. Area Board to consider setting funding aside for any expenses related to showcasing community area in the pageant.	Magna Carter celebrations	Cllr Edge	£1,000 (2014/15)	Representatives from Wilton community area have taken a lead on this project.
Develop apprenticeship opportunities in the area.	Economy	Area Board has approached Balfour Beatty Living Places re. possible apprenticeship scheme in local highways team. Corporate aspiration for Tisbury Community Campus is that one third of 'staff' will be apprentices. Working with DEVELOP to explore, promote and encourage other apprenticeship opportunities in the area.				

Continuing support for businesses in the area	Economy	1 year update provided at Area Board meeting on 26 March 2014. 18 month meeting held in Sept 2014 and reports included in agenda pack detailing projects delivered.	Joint working initiative with local business chambers/ association	Cllr Wayman	£42,000 (2012/13)	Series of projects and activities delivered over a two year transitional period, after which they expect to be financially self supporting.
		Websites now live, content continues to be added. Promotional campaign ongoing. www.discovernadder.org.uk and www.discoverchalkevalley.org.uk	Discover Chalke Valley and Discover Nadder	Cllr Wayman	£9,800 (2013/14)	Funding used to populate the sites which contain local walking/cycling/riding routes, details of local B&Bs, businesses, things to do etc.
		Business Incubation Units will be made available through Tisbury Community Campus. COB currently leading consultation for local people to provide input into how units are designed and what the offer(s) will be.				
Focus on education in the area to develop and improve skills required for the local jobs market and attract businesses.	Economy	Provision for education (further education and adult community courses) is an integral part of plans for Tisbury Community Campus. Currently liaising with Yeovil/Wiltshire College about potential future delivery.				
Make sure there is a balance between environmentally friendly building, affordability and housing density	Environment	Wilton Community Land Trust already well established and involved with Wilton Hill development.				

Area Board project	Environment	Finger post funding agreed for; Sedgehill & Semley, Broad Chalke, Mere, Swallowcliffe, Sutton Mandeville	Finger post funding	Cllr Deane	£4,000 (2014/15)	Parish and Town Councils able to make one application in the financial year for a replacement finger post, up to £550 can be requested (including £200 Highways fee for removing/re-inserting the post)
Keeping local facilities open to help social networks develop and to combat social isolation	Health and Wellbeing	Public Rights of Way Launch event held on 16 January 2014; 97 people attended. 'Stage 1' funding agreed by Area Board on 26 March 2014. 18 parishes have responded so far, providing an audit of local footpaths and setting local priorities. All who responded have been offered a scheme as part of Stage 1. See separate spreadsheets for progress report. Stage 2 funding agreed by the Area Board on 8.10.14, widening the types of schemes available.	Public Rights of Way Improvement Programme	Cllr Green	£7,500 (2013/14) + £7,500 (2014/15)	Joint initiative with Public Rights of Way team (WC) and local parishes/volunteers. To enhance the local rights of way through improving accessibility; schemes could include replacing stiles with kissing gates, new stiles, linking existing rights of way, new surfacing etc.
		Training for snow wardens and those using the tailgate spreaders took place in October 2014 to ensure pilot scheme is completely live for winter 2014. Final routes determined and salt to be delivered to agreed locations. Purchase of push-along devices complete, relevant Parish Councils have been contacted to arrange delivery. Master plan presented at Area Board meeting on 10.12.14	Community Winter Weather Response Scheme	Cllr Deane	£11,894 (2013/14) + £5,000 (CATG 2014/15)	6 tailgate spreaders and 10 push-along devices to be used in a strategic way to cover all of the parishes within the Mere, Tisbury and Wilton areas that do not have their own devices and do not already have roads/areas cleared by Wiltshire Council, in order to enable people to still access services in times of bad weather.

		Area Board grant funding to support local facilities - Bishopstone Village Hall awarded £1,400 on 4 June 2014 towards heat pump for hall. Quidhampton Village Hall awarded £600 on 4 June 2014 towards new kitchen equipment and £1,450 on 10 Dec 2014 towards refurbishment of toilets. Mere & District Railway Modellers awarded £2,000 on 4 June 2014 towards restoration of Mere Band Hut. Ebbesbourne Wake Village Hall awarded £2,864 on 25.3.15 towards audio/visual/hearing equipment and wi-fi.				
Reaching out to older people who are isolated to provide community support and access to services.	Health and Wellbeing	Health Fair event took place on 8 October 2014. Special emphasis on showcasing local groups/organisations that promote social interaction and activity. Special Area Board meeting focussing on the needs of older people and carers due to take place on 3 June 2015.				
		Local memory groups invited to promote their work at Health Fair event. Seven new Dementia Friends completed session in Mere on 5 November 2014. Dementia Awareness presentation to businesses in Wilton took place in March 2015 and in Tisbury in May 2015. Our Time project awarded community area grant of £4,500 on 23 July 2014 towards residency workshops for 65+.				
		Good Neighbours scheme invited to promote their work at Health Fair event. Local events advertised through community blogsite/newsletter.				
		Area Board funded project on 8 October 2014 to purchase plaques for grant recipients, to raise awareness of the grants scheme and engage more groups to come forward for funding.	Area Board plaques	Cllr Green	£2,300 (2014/15)	A supply of plaques that can be given to grant recipients, in order to provide a permanent feature that promotes the work of the board and encourages other groups to apply in future

		Digital Literacy scheme promoted and supported. Grant funding provided to enable internet provision in community buildings - South Newton Village Hall awarded £2,000 on 4 June 2014 towards digital equipment. Wilton Community Centre awarded £964 on 4 June 2014 towards wi-fi and equipment.				
Work with the council and housing associations to encourage more developments in villages per se to protect rural services that will disappear unless more people live in our villages	Housing	Area Board members holding regular briefings with Housing officers to progress new build bungalow schemes in local communities, as part of Council housing new build programme.				
Improve transportation and parking links across the community in order that people can access facilities and opportunities	Leisure	Cllr Deane in discussions with Tisbus about how the Area Board can best provide support into the future. Parking has been carefully considered for new campus in Tisbury, which will include an improved leisure facility.				
Maintain and enhance public and community transport services especially for the elderly	Transport	Cllr Deane in discussions with Tisbus about how the Area Board can best provide support into the future.				
Need to establish greater control over the flow of HGV and agricultural traffic on all routes.	Transport	Tollard Royal Parish Council recently started Lorry Watch scheme. Cllr Deane has been liaising with highways team to address the impact of road closure at Melbury Abbas. Large vehicles using Dennis Lane instead of the A350; matter raised with colleagues from Dorset at Wessex Cross Border Working Group on 20.11.14. Issue discussed at CATG on 9.3.15.				

More innovative and sustainable forms of community transport to help people access services, activities and jobs	Our Community	Cllr Deane in discussions with Tisbus about how the Area Board can best provide support into the future.				
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South West Wiltshire Area Board - Public Rights of Way Improvement Programme
MERE COMMUNITY AREA

Parish	Audit(s) returned?	Work completed	Work planned / proposed
East Knoyle	✓		
Kilmington			
Mere	✓		RoW proposal - Clearance and improvement of surface around bridge on Footpath 20 & look at ways of funding surfacing ideas suggested for Footpath 22. Install 2 kissing gates on Footpath 24 and Footpath 29. Work planned - Bridge replacement work planned for the spring/summer
Sedgehill & Semley	✓	March/April 2014 - 7 stiles and 2 bridges installed on footpath 1 with support by SW Ramblers. Seeds4Success cleared vegetation on pathway 2 and replanted finger posts on pathways 5 and 7. May 2014 4 stiles and a bridge installed, and vegetation cleared, on footpath 13. Support provided by Seeds4Success. Aug 2014 - Footpath 13 project completed, new stile and bridge installed.	RoW proposal - Install several stiles and small bridges on Footpath 1. Install several stiles and small bridges on Footpath 13. Upgrade stiles with gates on Footpath 32. Works planned for June 2015 - install new bridges and stiles on FP40 with rambler volunteers
Stourton w/Gasper			
West Knoyle			
Zeals			

South West Wiltshire Area Board - Public Rights of Way Improvement Programme
TISBURY COMMUNITY AREA

Parish	Audit(s) returned?	Work completed	Work planned / proposed
Ansty	✓	Sept 2014 - Vegetation cleared, stile replaced with gate and causeway built out of railway sleepers on footpath 11. Mar 2015 - 3 Stile replacements on fp 10, 11, 12. May 2015 - Our contractor working with local volunteer to improve 5 stiles in the parish	RoW proposal - Improve access to Turners copse by replacing stiles with gates on Footpaths 10, 11, 12 and 15. Improve drainage and install a sleeper causeway where the paths converge on the road. Work planned - Our contractor to work with local volunteers over the summer to complete further stile upgrade work.
Berwick St John	✓		RoW proposal - Upgrade stiles to gates on Footpaths 3, 4 and 6.
Berwick St Leonard			
Chicklade			
Chilmark	✓	Feb 2015 - Footpath 1 surface improved with stone as a linking path to school. Footpath 3 stile replaced by kissing gate next to church.	Co-ordinator has suggested amendments to RoW proposal - Footpath 1 improved as a linking path to school. Footpath 3 stile to be replaced by kissing gate.
Donhead St Andrew	✓		RoW proposal - 2 kissing gates required on Footpath 6. 1 kissing gate required in Footpath 7.
Donhead St Mary			
Fonthill Bishop			
Fonthill Gifford	✓		RoW proposal - Replace 3 stiles with gates on Footpath 2.
Fovant	✓		RoW proposal - Install kissing gate on Footpath 1 to complete set.
Hindon	✓		RoW proposal - Replace stile with wooden kissing gate on Footpath 1. Have met with local volunteers to look at potential improvements.
Sutton Mandeville	✓	Apr 2015 - 2 stiles replaced with gates on SMAN28	Work planned - to replace 3 gates on SMAN28 & SMAN5 during the spring/summer
Swallowcliffe	✓	June 2014 - 3 stiles on Footpath 13 replaced with kissing gates.	RoW proposal - Replace 2 stiles with kissing gates and possibly a third one at the junction with the A30 on Footpath 13.
Tisbury	✓	Oct 14 - 3 stiles replaced with gates on TISB62 Jan 15 - 1 stile replaced with kissing gate on TISB24 and two stiles replaced of TISB29	RoW proposal - Replace 3 stiles on Footpath 24. Replace 3 stiles on Footpath 17. Improve drainage and surface on Bridleway 42.
Tollard Royal			

West Tisbury	✓	<p>July 2014 - 5 stiles on Footpath 2 replaced by the metal pedestrian gates and sweet chestnut enclosures, plus a flight of steps. 2 gates and more steps installed on Footpath 8. Feb / Mar 2015 - 6 stiles and a sleeper bridge replaced with gates around Hatch on West Tisbury footpaths 3, 4, 6, 13</p>	<p>Upgrade a series of stiles with gates on Footpath 2. Work planned - West Tisbury bri 11- re aligning field gate and adding bridlegate, also a new sleeper footbridge alongside ford. Agreed with land owner</p>
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South West Wiltshire Area Board - Public Rights of Way Improvement Programme
WILTON COMMUNITY AREA

Parish	Audit(s) returned?	Work completed	Work planned / proposed
Alvediston			
Barford St Martin			
Bishopstone	✓	May 2014 - new kissing gate installed to replace stile on footpath 31. http://bit.ly/1p4z1iL . October 2014 - wooden kissing gate installed to replace stile on Faulston Lane.	RoW proposal - Construct new steps and two stiles on Footpath 31. Replace a one stile with a gate and erect signpost on Footpath 13. Replace 3 stiles with kissing gates on Footpath 15. <i>Work planned to install 2 kissing gates in Aug/Sept 2014.</i>
Bowerchalke	✓	June 2014 - two kissing gates installed on footpath 3.	RoW proposal - Upgrade stiles to gates on Footpath 13 and clear back vegetation. Install Bridle gates next to field gates on Bridleway 17. Repair stiles on Footpath 8.
Broad Chalke			
Burcombe			
Compton Chamberlayne			
Dinton	✓		RoW proposal - Replace wooden kissing gate in church yard on Footpath 2. Install kissing gate on Footpath 5 at Manor Farm. Replace stiles with gates on Footpath 3.
tr			
Netherhampton			
Quidhampton			
South Newton			
Stratford Toney	✓		RoW proposal - Install kissing gates on Footpath 22A and clearance of Bridleway 21.
Teffont	✓		Parish Council keen to undertake waymarking of paths following audit, RoW team to provide waymarks.
Wilton	✓		Investigate possible kissing gate for Footpath 11.

WILTSHIRE COUNCIL

**SOUTH WEST WILTSHIRE AREA BOARD
 (3 June 2015)**

Community Areas Transport Group allocated funding report

1. Purpose of the Report

1.1. This report deals with the proposals from the South West Wiltshire Community Area Transport Group (CATG). The most recent meeting was held on 11 May 2015 at Dinton Village Hall.

2. Background

2.1. The South West Wiltshire Area Board has received a new allocation of £17,079 available for CATG projects in 2015/16. At the time of writing this report there is a balance of £16,126 remaining.

2.2. The CATG is the mechanism whereby Councillors, Parish Councils and Highways officers can discuss and prioritise how the money is spent. This process requires all stakeholders to be proactive in assessing local needs.

3. Main Considerations

Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required
20mph assessment in Quidhampton	£2,500	£2,500	
20mph assessment in Fovant	£2,500	£2,500	
Total	£5,000	£5,000	

4. Implications

4.1. Financial Implications
 As per recommendation.

4.2. Legal Implications
 There are none.

4.3. Equality and Diversity Implications
 There are none.

5. Recommendation

It is recommended that the South West Wiltshire Area Board approves the allocation as set out in the table above.

Report Author: Stephen Harris – Community Area Manager
Tel No: 01722 434211
E-Mail: stephen.harris@wiltshire.gov.uk

NB. Attendance list for 11 May 2015 – CATG:

In attendance:

- Cllr Tony Deane (Chair) (AD)
 - Cllr Jose Green (JG)
 - Cllr Bridget Wayman (BW)
 - Cllr Peter Edge (PE)

 - Stephen Harris, Community Area Manager (SH)
 - Julie Wharton, Senior Highways Engineer (JW)
 - David Button, Local Highways Engineer (DB)

 - Clare Churchill, Quidhampton/Fovant/Burcombe/Teffont/Berwick St John/Compton Chamberlayne Parish Clerk (CC)
 - Michael Pont, South Newton & Stoford Parish Councillor (MP)
 - James Green, South Newton & Stoford Parish Councillor (JGr)
 - Martin Holland, Broad Chalke Parish Deputy Clerk (MH)
 - Richard Mitchell, Tollard Royal Parish Councillor (RM)
 - Roger Little, West Tisbury Parish Councillor (RL)
 - (SS)
 - Nicky Jones, Fovant Parish Councillor (NJ)
 - Bev Ford, Tisbury Community Safety Partnership/Sedgehill & Semley Parish Clerk (BF)
 - Lesa Drewett, Quidhampton resident (LD)
 - Clive Upton, Dinton resident (CU)
 - William Holmes, Fovant Parish Councillor (WH)
 - Jane Childs, Sutton Mandeville/Barford St Martin Parish Clerk (JC)
 - Robin Garran, Alvediston Parish Councillor (RG)
 - Mike Ash, Bishopstone Parish Clerk (MA)
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**South West Wiltshire Area Board
Community Areas Transport Group (CATG)**

**Monday 11 May 2015
2.00pm, Dinton Village Hall, SP3 5EB**

Meeting Notes

1. Apologies and Introductions

In attendance:

- Cllr Tony Deane (Chair) (AD)
- Cllr Jose Green (JG)
- Cllr Bridget Wayman (BW)
- Cllr Peter Edge (PE)

- Stephen Harris, Community Area Manager (SH)
- Julie Wharton, Senior Highways Engineer (JW)
- David Button, Local Highways Engineer (DB)

- Clare Churchill, Quidhampton/Fovant/Burcombe/Teffont/Berwick St John/Compton Chamberlayne Parish Clerk (CC)
- Michael Pont, South Newton & Stoford Parish Councillor (MP)
- James Green, South Newton & Stoford Parish Councillor (JGr)
- Martin Holland, Broad Chalke Parish Deputy Clerk (MH)
- Richard Mitchell, Tollard Royal Parish Councillor (RM)
- Roger Little, West Tisbury Parish Councillor (RL)
- (SS)
- Nicky Jones, Fovant Parish Councillor (NJ)
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- Lesa Drewett, Quidhampton resident (LD)
- Clive Upton, Dinton resident (CU)
- William Holmes, Fovant Parish Councillor (WH)
- Jane Childs, Sutton Mandeville/Barford St Martin Parish Clerk (JC)
- Robin Garran, Alvediston Parish Councillor (RG)
- Mike Ash, Bishopstone Parish Clerk (MA)

Apologies received from; Spencer Drinkwater (Principal Transport Planner), Phil Matthews (Mayor of Wilton), Catherine Purves (Wilton Town Clerk), Michael Scott (Broad Chalke resident), Cllr George Jeans (Wiltshire Councillor), Sheila Sheppard (Barford St Martin Parish Councillor), Sandra Harry (Tisbury Parish Clerk).

2. Notes from meeting on 9 March 2015

CU to be added to list of attendees. CU asked for update on SID programme. AD advised that response has not been forthcoming from WC on how they can facilitate a future programme.

JG asked for clarification on 20mph policy outside schools. JW advised that report not yet complete.

Notes from previous meeting were accepted.

3. Budget update

Spreadsheet is provided in separate attachment.

4. CATG schemes / issues sheet

Schemes / issues sheet update is provided in separate attachment.

Discussed JW's work-list priorities; agreed list is provided in separate attachment.

5. Highways and transport matters

- 20mph assessments for 2015/16

At last Area Board meeting Quidhampton and Fovant were voted as the top two schemes for assessment in 2015/16. Responsibility for funding assessments has since been passed down to CATGs.

AD proposed that CATG recommend funding for both assessments (£2,500 each), with no local contribution required. **ACTION – SH to request Area Board approval for funding 20mph assessments in Quidhampton and Fovant.**

JG requested that Tony Phillips be contacted when initial investigations are made. JW advised that contact will be made with the Parish Council.

PE suggested that Parish precept setting be discussed at a future Area Board meeting. BW requested that indication of scheme costs is given as soon as possible to assist Parishes.

- 20mph assessments in Broad Chalke and Tisbury

Broad Chalke Parish Council due to discuss updated proposal on 14.5.15.

Tisbury – The Avenue cannot be included for 20mph study because speeds were too high. Cuffs Lane also cannot be included in scheme.

6. Maintenance update

AD advised that a map has been requested for future meetings showing where work has been done and where work is planned.

DB advised programme received from Atkins highlighting surfacing works for this and following financial years.

Completed – Ansty Coombe, Ansty Pond, Hatch Lane, Share Corner (Hindon), The Middles (East Knoyle).

Following this meeting DB was provided with a revised programme list for the coming year; further details will be shared in due course.

RG passed on thanks for works completed in Alvediston. DB explained that issues are raised by local office but programming is done separately.

DB responded to local enquiries.

7. Any other business

BF asked when presentation from meeting to parishes on 28.4.15 will be made available. **ACTION – SH to enquire.**

AD advised grass cutting has started.

AD advised that salt spreading devices will be maintained and ready for use this winter.

CU raised concern about lorries breaching weight limit between Willoughby Hedge and A350.

8. Date of next meeting – Monday 20 July 2pm at Dinton Village Hall

Item	Issue no & link	Street / Location	Electoral division	Summary of issue / scheme	Latest update	Action / recommendation from CATG on 11.5.15	Who?	Status
1	2968	Brook Hill, Donhead St Andrew	Tisbury	Warning light system	Study of scheme agreed by CATG, £8,000 cost. Area Board authorised on 5.2.14. Overall scheme estimate £100,000. Response to brief should be available by CATG meeting. Topo survey completed, report received.	Report returned for amendments.	DT	Approved by CATG/Area Board
2		Westfields, Zeals	Mere	Dropped kerb	Residents have proposed a new dropped kerb, supported by the Housing Management team and the Parish Council. Area Board agreed to fund investigative works (approx £500) from CATG budget on 23 July 2014. Location now agreed, works due to start end of April.	Work completed	JW	Completed
3		Barford St Martin	Nadder & East Knoyle	White picket fences at 3 entries to the village	Scheme agreed by CATG, £5,000 to install 6 gates. Area Board authorised on 8.10.14. Metro counts to be completed before/after; initial metro counts have been completed. Works now due to be complete.	Work completed	JW	Completed
4		Chilmark	Nadder & East Knoyle	Repeater review on B3089	JW advised scheme would cost approx. £2,500. DB advised roads already programmed for re-surfacing in 2015/16 so may be able to coincide works. Area Board approved funding on 4.2.15. JW awaiting confirmation from Parish Council. Works now costed at £1,000.	Works ordered.	JW	Approved by CATG/Area Board
5		Hindon	Nadder & East Knoyle	Traffic calming measures	DR advised that Parish Council agree with priorities established by JW, offered 10% contribution. Group agreed to fund first two priorities - change to 30mph entry and junction realignment, total cost £7,200 (with Parish Council to contribute £720). Area Board approved funding on 4.2.15. JW liaising with Parish Council over possible changes to plan.	No further update.	JW	Approved by CATG/Area Board
6		Kilmington	Mere	Speeding in village	Proposal for new 40mph roundal signs considered at CATG meeting on 12.1.15. JW advised changes would cost approx £2,500. EH indicated that Parish Council would be willing to contribute 10%. Area Board approved funding on 4.2.15.	Due to hear response from Parish Council on proposed scheme.	JW	Approved by CATG/Area Board
7	3995	Station Road, Tisbury	Tisbury	Signage to warn high/large vehicles		Added to JW's worklist	JW	New issue
8		Tollard Royal	Fovant & Chalke Valley	Weight/width restriction		Looking at possible solutions.	JW	New issue
9		Faulston/Mill Lanes in Bishopstone	Fovant & Chalke Valley	New passing places	Parish Council asked for further information on where they would wish to see passing places introduced. Waiting for response from Parish Council. DB reported that Mill Lane works now complete and some accommodation has been made for an unofficial passing place as part of project.	Due to be discussed at Parish Council meeting on 14.5.15.	JW	In progress
10		Zeals	Mere	Speed limit review	MG advised Parish Council happy to contribute towards solution. JW advised speed limit review not required as parts of village warrant 30mph change. ACTION - JW to look at further measures to complement speed limit changes.		JW	In progress
11	3749	The Turnpike, East Knoyle	Nadder & East Knoyle	Speeding in East Knoyle / new roadside path	TH advised small hamlet of 7 houses have front doors on A350. JW advised A350 is primary road and heavy goods route. ACTION - JW to meet with TH to investigate off-road path.	On worklist.	JW	In progress

12		B3089 at Willoughby Hedge	Mere	New scheme to reduce the number of near misses that occur when meeting vehicles coming out of the garage/Little Chef on the wrong side of the carriageway	JW advised can look at measures to improve, approx cost £1,000. ACTION - JW to draw up scheme and send to Parish Council for consideration. ACTION - DB to liaise with JW about renewing white lining.	JW advised that best solution to re-do white lining. DB advised this would be done.	JW	In progress
13		Across Mere	Mere	Highway, traffic and transport priorities	List put together by Parish Council to ensure a comprehensive approach to issues across the parish. Issue also raised re. spaces in car park. JW has had site meeting with Parish Council and awaiting response.	Local consultation held, Parish Council to meet on 11.5.15.	JW	In progress
14		Cuffs Lane nr High Street, Tisbury	Tisbury	Parking causing vehicles to mount pavement and collide with property causing damage	DT advised approx £300 for yellow lines to be put in (including TRO). JW has investigated and JW advised £1,300 estimate including TRO. JW has liaised with Parish Clerk to ensure other works included at same time. TRO advertised on 19.3.15		JW	In progress
15		Bramley Hill, Mere	Mere	Access path too steep for residents	JW advised £2,000 estimate. Housing to contribute? SH has provided details of scheme to Housing and requested details of how schemes will be assessed. Housing Department have now made contact and indicated willingness to contribute. JW explained possible schemes at CATG on 10.11.14. Awaiting start date from BBLP.	No further update.	JW	In progress
16		All	All	Community SID scheme	CU co-ordinator for community SID. Cllr John Thomson has advised county-wide SID scheme will be ended. Looking at localised schemes. Still awaiting report on future localised schemes from Wiltshire Council.		AD	In progress
17		The Causeway, Broad Chalke	Fovant & Chalke Valley	On carriageway footway requests	Proposed scheme is with Parish Council for them to request to move forwards. Awaiting outcome of 20mph assessment. JW advised that a member of the Highways team will be dedicated to carrying out all assessments across the county. Data collection complete, Report complete. ACTION - JW liaising with Parish Council about potential 20mph restriction outside school.	Parish Council meeting to discuss 20mph proposal on 14.5.15.	JW	In progress
18	2864	Tisbury, Barford St Martin and Fovant	Various	Car parking in Council-owned housing estates	SS advised that issue in Barford St Martin raised 2 years ago. Went to housing, now been told its not housing land and been referred back to CATG. ACTION - JW to draw up scheme. CATG to fund scheme, and claim funding back from Housing. SH to request funding is approved by Area Board.	On worklist.	JW	In progress
19		Main road through Quidhampton	Wilton & Lower Wylde Valley	Protection for pedestrians	CC met with JW; some of suggestions would require support from Wilton estate. CC reported metro count result 85th percentile 30.9 mph. JW waiting for confirmation of price for white lining scheme. JW to revisit site following request from Parish Council.	On worklist.	JW	In progress
20		Wylde Road, Berwick Hill	Nadder & East Knoyle	New passing places	Jw to investigate scheme.	On worklist.	JW	In progress

21	3688	A30/Minster Street, Wilton	Wilton & Lower Wylve Valley	Changes to make pedestrian crossing more visible	CP advised more of an issue in summer with visitors. Need to consider impact of new Wilton Hill development. ACTION - JW to liaise with Town Council to investigate best solution.	AD suggested that an unofficial count is carried out first. PE requested that criteria for counts is shared. ACTION - JW to send.	JW	In progress
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South West Wiltshire CATG

FINANCIAL SUMMARY

BUDGET 2014-15

	£17,079.00	CATG ALLOCATION 2014-15	
	£25,376.00	2013-14 underspend	
Contributions	£50.00	Donhead st Andrew for SID post	Invoice sent

Total Budget 2014-15 £42,505.00

Commitments from 2013-14

Donhead St Andrew finger posts - second payment	£900.00	Actual
Mere Water Street weight limit sign	25.00	Actual
Wilton South Street gateway	3,711.00	Actual
A30 Brook Hill VAS feasibility study	£8,500.00	Estimate
Road markings at Semley School, Church junction	50	Actual
Road markings Hindon Lane Tisbury at buildout	100	Actual
Tisbury Monmouth Hill Roundabout revised markings	£1,000.00	Actual
Donhead St Andrew post for SID	500	Actual

2014-15 schemes

Contribution for Salt Spreaders	£490.00	Actual
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Total 2014-15 £15,276.00

Remaining Budget 2014-15 £27,229.00

BUDGET 2015-16

	£17,079.00	CATG ALLOCATION 2015-16	
	£27,229.00	2014-15 underspend	
Contributions	£50.00	Zeals for Lining	Invoice due to be sent April
	£100.00	Tisbury (Monmouth Hill)	Invoice due to be sent April
	£750.00	Hindon PC (Traffic management measures)	Works not completed yet so no invoice not sent
	£102.40	Chilmark PC (Speed limit sign review)	Works not completed yet so no invoice not sent
	£500.00	Barford St Martin	Works not completed yet so no invoice not sent
	£400.00	Tisbury PC for 20mph implementation	

Total Budget 2015-16 £46,210.40

Commitments from 2014-15

Contribution for Salt Spreaders	£4,510.00	Estimate
Speed limit implementation on the C12	£3,000.00	Estimate
Zeals Westfield Estate dropped kerbs	£750.00	Estimate
Zeals road markings	£500.00	Estimate
Tisbury Waiting Restrictions	£1,300.00	Estimate
Barford St Martin White Picket Fences	£5,000.00	Estimate
Bramley Hill, Mere	£2,500	Estimate
Hindon traffic management measures	£7,500.00	Estimate
Chilmark Speed limit signing review	£1,024.00	Estimate

2015-16 schemes

Tisbury 20mph speed limit implementation	£4,000.00
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Total 2014-15 £30,084.00

Remaining Budget 2014-15 £16,126.40

Possible schemes

Kilminster Speed limit signing review	£2,500
Broad Chalke 20mph	£7,000

SW CATG – PRIORITY OF WORK

(Approx. 7 days to next CATG meeting)

<u>Prelim Priority</u>	<u>Priority after meeting</u>	<u>Project</u>	<u>Approx Timescale</u>	<u>Notes</u>
1		Prepare 20mph documents to send for study at Quidhampton and Fovant	1 day	
2		Cuffs Lane – Tisbury - waiting restrictions. Raise work order once Cabinet Member decision received.	1/2 day	
3		Barford St Martin – Prelim design for layby	2 days	Preliminarily prioritised by SWCATG Chair
4		Glebe Farm Lane, Between A303 & Hindon - widen carriageway – Detailed design and costing	5 days	Preliminarily prioritised by SWCATG Chair
5		Hindon – Prepare detailed design and raise work orders	5 days	
6		Tollard Royal – Prelim design for narrowing either end of village	3 days	
7		The Turnpike, East Knoyle - Off road footpath - site visit	1/2 day	
8		Quidhampton – Detailed designs for white lining	1 day	
9		Station Road, Tisbury – Additional Signage to warn high/large vehicles of bridge - site visit and prelim designs	2 days	

Report to	South West Wiltshire Area Board
Date of Meeting	3 June 2015
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider applications in respect to;

Community Area Grants (all conditional on the balance of funding being in place):

1. Fovant Village Hall Management Committee - £2,575 towards flood prevention works.

1. Background

- 1.1. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.2. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.3. South West Wiltshire Area Board was originally allocated a 2015/2016 budget of **£62,541** for community area grants, digital literacy grants, area board/councillor led initiatives and revenue costs.
- 1.4. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.5. In support of the ongoing Olympic and Paralympic legacy, in 2015/16 the South West Wiltshire Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.6. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,001 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.7. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants to provide an easy step by step application process. The application process can be found [here](#).
- 1.8. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.9. The decision to support applications is made by Wiltshire councillors on the area board.

- 1.10. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.11. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their [area board blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this report</p>	<p>South West Wiltshire Area Board Projects and Priorities 2015/16</p> <p>Mere Community Area Joint Strategic Assessment</p> <p>Tisbury Community Area Joint Strategic Assessment</p> <p>Wilton Community Area Joint Strategic Assessment</p>
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2. Main Considerations

- 2.1. South West Wiltshire Area Board has been allocated a 2015/2016 budget of **£62,541** that may be allocated through Community Area Grants, Digital Literacy Grants and Area Board/Councillor Led Initiatives.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2015/2016 are made to projects that can realistically proceed within a year of the award being made.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the South West Wiltshire Area Board.

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Report" of the funding report.

8. Officer Report

Ref	Applicant	Project proposal	Funding requested
8.1.	Fovant Village Hall Management Committee	Flood prevention works	£2,575

8.1.1. This application has been classified as a capital project by Wiltshire Council finance department.

8.1.2. This project is to carry out flood prevention works, following flooding in December 2014 that forced the closure of the hall. Works planned include constructing a new soakaway, changing location of path and fitting new pipes/gullies.

8.1.3. Alternative sources of funding for flood prevention works are being explored at the time of writing this report. The applicant has also been asked to approach the Parish Council for a local contribution towards the project.

8.1.4. Community First's Village Hall and Community Buildings Advisor has written to support this work, but has recommended that the applicant contact the Environment Agency and Cranborne Chase Area of Outstanding Natural Beauty for alternative funding options before an Area Board grant is considered. The applicant has been asked to do this ahead of the Area Board meeting on 3 June 2015.

Appendices:	Grant application
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Steve Harris, Community Area Manager Tel: 01722 434211 Mobile: 07584 274055 E-mail: stephen.harris@wiltshire.gov.uk
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Area Board Grant Detail
Fovant Village Hall Management Committee

Started on: 24/04/2015 19:08:48

ID: 1310

Current Status: Application Received

To be considered at this meeting:
03/06/2015 South West Wiltshire

Current Case Notes

22/05/2015 11:27:12 Have confirmed that there is a Wiltshire grant available for owners of properties that were flooded during the period 1 April 2013 and 31 March 2014. The original end date for applying was the 31st March 2015 but this was extended to the 31st May due to the high demand. Unfortunately one of the criteria for eligibility is that the flood resilience works should be fully implemented and funds claimed by no later than the 31 May 2015, therefore with little time left the grant is not an option. Have asked applicant if they were aware that such funding was available. Community First have recommended that applicant contact Environment Agency and CCAONB before proceeding with AB grant application, have passed this onto applicant and asked to be kept updated.

20/05/2015 11:32:39 Contacted applicant to ask whether Parish Council will be making a contribution.

19/05/2015 15:35:34 Update on repair and renew grant: 'Up to £5,000 is available for householders and businesses to install property protection measures that will reduce or minimise the risk of future flooding. Where two or more properties in the same area have been flooded, it is possible to pool funding (based on up to £5,000 per property) to establish a community-level flood protection scheme. Applications can be made at any time up to 27 February 2015. To simplify the process, it is only necessary for applicants to provide one quote and the Council will take a flexible approach to assessing value for money. We can provide specialist advice and support in choosing products and suppliers and help with completing your application form.' Have contacted Community First to ask whether any alternative funding for such a scheme is available.

18/05/2015 15:25:00 Contacted applicant to ask if they have explored the possibility of central government funding for such works

05/05/2015 09:56:36 Application received.

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£1001 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Fovant Village Hall remedial flood preventiopn work.

6. Project summary:

Various remedial works required after a full survey of the hall and grounds to attempt to prevent future flooding of the hall as happened in December 2014 forcing its closure while extensive flood damage repairs were carried out.

7. Which Area Board are you applying to?

South West Wiltshire

Electoral Division

Fovant and Chalke Valley

8. What is the Post Code of where the project is taking place?

SP3 5LD

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2015

Total Income:

£1520.25

Total Expenditure:

£2209.86

Surplus/Deficit for the year:

£-689.61

Free reserves currently held:
(money not committed to other projects/operating costs)
 £10482.55

Why can't you fund this project from your reserves:

It would be possible for us to do this from our reserves but we are a small village and the income from rentals of the hall are not great and so we have to look to organisations such as yourselves for financial help in funding capital projects such as these when they occur.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£5150.00		
Total required from Area Board		£2575.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Remove path,relay 600mm from hall wall.	990.00	Our reserves	yes	2575.00
Raise all gutters, fit 2 new down pipes + gullies.	490.00			
Construct new soakaway to side of hall.	750.00			
Lower ground level on other side of hall by 150mm below DPC.	555.00			
Lay new 110mm round entire hall to fill trench with shingle, connect to new soak away.	1650.00			
Re point brick work as necassery. Remove air bricks, replace with solid bricks.	390.00			
Form drip rail to rendering around kitchen.	325.00			
Total	£5150			£2575

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The village as a whole will benefit and all the organisations who hire the hall for their various functions. It is hoped that by carrying out these remedial flood prevention works that we will reduce the risk of the hall flooding again as it did in 2014 and forcing closure of the hall for extensive flood damage repairs.

14. How will you monitor this?

We have a member of our Management Committee who used to manage civil engineering projects in his professional career.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project should be complete within two weeks of its commencement.

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.

This is not part of any larger project.

Report to South West Wiltshire Area Board
Date of meeting 3 June 2015
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Tisbury Parish Council	£4,189	Award £4,189 with the condition that any outstanding funding is returned if the same service is taken on by another provider in due course.
Kilminster and Stourton Cricket Club	£522	Award £522

In addition, the LYN agreed a proposal to allocated up to £60,000 in order to commission further services to provide a holistic and overall approach in the area to enable all young people within the area to access services where they can grow and develop confidence and skills and engage with the community that will ultimately help them with future employability. Details are provided in this report.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered these applications and identified them as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 90 (hyper link)	Tisbury Parish Council	Tisbury PC Youth Project	£4,189
Project description Tisbury Parish Council is providing 2 evenings of positive activities for 13 to 19 year olds in the Tisbury Community Area. This is 1 evening of an arts based activity (such as music or drama) and a cafe style drop-in with refreshments, music, good company etc.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £4,189, subject to the following conditions: <ul style="list-style-type: none">- The balance of funding being in place.- Any outstanding funding is returned if the same service is taken on by another provider in due course			

Application ID	Applicant	Project Proposal	Requested
ID 76 (hyper link)	Kilmington & Stourton Cricket Club	Cricket Club U19 T20 Team	£522
Project description Kilmington & Stourton CC have entered a team into the Somerset NatWest U19 Club T20 (20 over a side competition). There are 24 teams in 5 groups with a finals day in August at Weston-Super-Mare. U19 players are encouraged to develop an appropriate atmosphere on			

match days (music, BBQ, coloured clothing, pink cricket balls, coloured stumps and flashing bails etc). For this purpose they will need a budget.

Recommendation of the Local Youth Network Management Group

That the application meets the grant criteria and is approved for the amount of £522:

- The balance of funding being in place.

Application ID	Applicant	Project Proposal	Requested
N/A (hyper link)	South West Wiltshire Local Youth Network	Commission youth service	£60,000

Project description

South West Wiltshire LYN (Local Youth Network) is committed to supporting young people and their communities to work together to develop a responsive and locally-driven Positive Activities Offer for young people.

There are a considerable number of activities already existing within the area, but the South West Wiltshire Area Board wishes to commission further services to provide a holistic and overall approach in the area to enable all young people within the area to access services where they can grow and develop confidence and skills and engage with the community that will ultimately help them with future employability.

The specification is as follows:-

1. Provide open access youth work centred in the villages of Mere & Tisbury, but transport must be provided to enable young people in more sparsely populated villages to access the youth work in Mere and Tisbury. There must be 2 nights per week in each village, making a total of 4 nights so that there is one open night and one night of targeted, project work in each village.
2. The service provider must be able to demonstrate value-added additional opportunities and partnership work to enable young people to achieve additional accreditation and skill development.
3. The service provider must also provide one day per week to provide a project for NEET or hard to engage young people in the area.
4. The service provider must provide opportunities to support SEND young people with wider opportunities to engage with other young people and other activities and accreditation possibilities.
5. The service provider must provide opportunities for young people to become Young Leaders through developing peer mentors and young leaders programmes.
6. The service provider will also be expected to engage with the ChatLYN and LYN process in the area board and to provide engagement and networking opportunities with other groups providing positive activities within the area to ensure a cross-cultural service for all young people.

Providers should be able to provide all of the above and be able to demonstrate match-funding for value-added work, the skill set and levels of training of any staff, and the involvement of young people in running the organisation.

It is recommended that a quarterly report is required demonstrating the outcomes that young people in the targeted groups are engaged and supported in gaining access to wider opportunities.

Recommendation of the Local Youth Network Management Group

That up to £60,000 of the South West Wiltshire Local Youth Network funds be allocated to procure a service that meets the specification listed above over a two year period.

No unpublished documents have been relied upon in the preparation of this report

Report Author

Stephen Harris, Community Area Manager

Tel: 01722 434211 Email: stephen.harris@wiltshire.gov.uk

South West Wiltshire LYN Management Meeting

Tuesday 12th May 2015

Mere Lecture Hall

Present:

Wiltshire Council: Bridget Wayman, Steve Harris

Tisbury: Jacob Hulland, Kieran Halton, Miranda Roberts

Mere: Josh Howell, Emily Kelly

Wilton: George Bruton

Apols: Nicola Sage, Mark Wood, Nahtanha Salmi-Wright, Robyn Windust, Jenny Cunliffe, Chris Kirkham, Jess Goodyear

	Action	Name
Notes from LYN meeting in Feb 2015 Survey – Kieran advised that 30 surveys completed in Tisbury. Nic organising launch events in other areas. Wilton pool table – update?	Ask Nicola for update	Steve
Welcome to new members Miranda from Fovant, George from Wilton were both welcomed		
Funding for 2015/16 South West Wiltshire LYN has been allocated £13,899 for 2015/16. Carried forward £14,187 from 2014/15 plus locally held funds of £81,824. Current total = £109,910		
Youth grant applications Representation from grant applicants – agreed that in future any applicants will be invited to attend but asked to leave before a vote is taken. Grant applications considered: 1) Tisbury Parish Council – LYN members agreed to recommend full funding of £4,189, with the condition that any outstanding funding to be returned if service is picked up by another provider. 2) Kilmington and Stourton Cricket Club – LYN members agreed to recommend full funding of £522.	Ask for Area Board to approve LYN recommendations	Steve
Procuring a service through a registered provider Proposal to commission a two year service shared and discussed. LYN members agreed to recommend using up to £60,000 to procuring a suitable provider.	Ask for Area Board to approve LYN recommendation	Steve
Cross-area event BBQ idea to be picked up by Nic on her return. Idea to tag on to the end of the Chalke Valley History Festival to arrange a special event for young people. Or possibly Larmer Tree.	Joint LYN event planning Investigate potential	Nic Bridget

<p>AOB</p> <p>Steve advised that Nic is finalising a needs assessment for the area which can be used as a reference point for future grant applications and commissioning services.</p> <p>George working with WC to identify where NEETs have interest and try to encourage/support them into education/employment.</p>		
<p>Dates for Meetings</p> <p>Wednesday 8th July – 7-9pm – Wilton</p> <p>Wednesday 16th September – 7-9pm – Tisbury</p> <p>Tuesday 17th November – 7-9pm - Wilton</p>		

**SOUTH WEST WILTSHIRE AREA BOARD
(3 June 2015)**

Your Local Issues

1. Purpose of the Report

1.1. To update the board on all issues currently **in progress**.

2. Issues in progress

ID	Category	Location	Summary of Issue	Update
2152	Highways	Ugford	Village gateway request	Still awaiting roundel, raised at CATG for Highways team to investigate.
2864	Car Parking	Tisbury	Additional parking bays for the Avenue in Tisbury	Request sent to Housing Management to consider increased parking as part of future investment. Housing Management due to consider requests.
2965	Highways	Bowerchalke	SID request	SID scheme currently under review in light of decision to stop Wiltshire Council programme.
2968	Highways	Donhead St Andrew	Safety issue on A30	Final scheme estimated at £100,000. Discussed at CATG on 20.1.14 – proposal to carry out feasibility study and topographical survey agreed at Area Board meeting on 5.2.14.
2986	Highways	Chilmark	Review signage	Proposal agreed at Area Board meeting on 4.2.15.
3108	Highways	Broad Chalke	Various highways issues in Broad Chalke	White lining scheme on The Causeway (showing footway for pedestrians) agreed at CATG on 12.5.14. Village is one of 2 locations to be assessed for 20mph restriction suitability. White lining scheme put on hold to await the outcome of this assessment.
3196	Highways	Semley	Road name sign either end of Butlers Lane	Referred to traffic management team on 9.1.14; chased for progress update.
3367	Highways	East Knoyle	Sign request for Cools Lane	Highways team asked to provide quote for work.
3422	Highways	Mere	Issues with vehicles on The Lynch	Metro count breakdown shared with Parish Council for their comment. No further action requested.
3490	Highways	Quidhampton	Speeding on Lower Road	Metro count results returned; 85 th percentile was 30.9mph. CATG proposed that Quidhampton have a 20mph assessment, funding to be considered by Area Board on 3.6.15.
3498	Highways	Wilton	Gully gratings/grilles not set properly	Highways team have raised order.
3649	Highways	Gutch Common	Drainage issues	Highways team to carry out wet weather inspection
3686	Environment	Wilton	Flood prevention	Operational Flood Working Group monitoring levy

				fund to Wilton from Environment Agency over next 4 years. Wiltshire Council have advised no need to formally adopt land as part of a highway, will be re-surfaced in summer.
3688	Highways	Wilton	Drivers ignoring pedestrians crossing road on A30/Minster Street	Discussed at CATG meeting on 11.5.15. Pedestrian count being considered.
3722	Highways & Transport	Wilton	Congestion and poor parking impacting bus services	Wilton Town Council have provided feedback, awaiting update from Highways.
3749	Highways	East Knoyle	Speeding	Discussed at CATG on 12.1.15. Highways Engineer to meet with Parish Council to investigate possibility of off-road path.
3788	Highways	Tisbury	Danger caused by parked vehicles on The Avenue	Referred to Parish Council and Highways team for initial response.
3810	Highways	Bishopstone	Passing places for Faulston Lane	Unofficial passing place created during recent road works.
3861	Highways	Wilton	Worn white lines at Market Place/Silver Street	Highways team to investigate and submit tickets where required.
3876	Environment	West Tisbury	Access for dogs through stile	Referred to Rights of Way team for advice
3898	Highways	Wilton	Excessive noise and vibration from passing traffic	Town Council have advised local residents to carry out a survey. Issue will be reassessed once road resurfacing has taken place.
3899	Highways	Tisbury	Parking restriction sign missing	Requested update from Highways.
3978	Highways	Broad Chalke	Blind spot mirror request	Referred to Highways for advice.
3995	Highways	Tisbury	Lack of signage warning large/high lorries	Referred to Highways for advice

The following issues (highlighted above) are identified for closure:

- 3686
- 3810

3. Updates for the above issues:

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to stephen.harris@wiltshire.gov.uk or phone 01722 434211.

4. **Reporting an issue:**

- 4.1. To report an issue go to
https://forms.wiltshire.gov.uk/area_board/areaboards.php

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